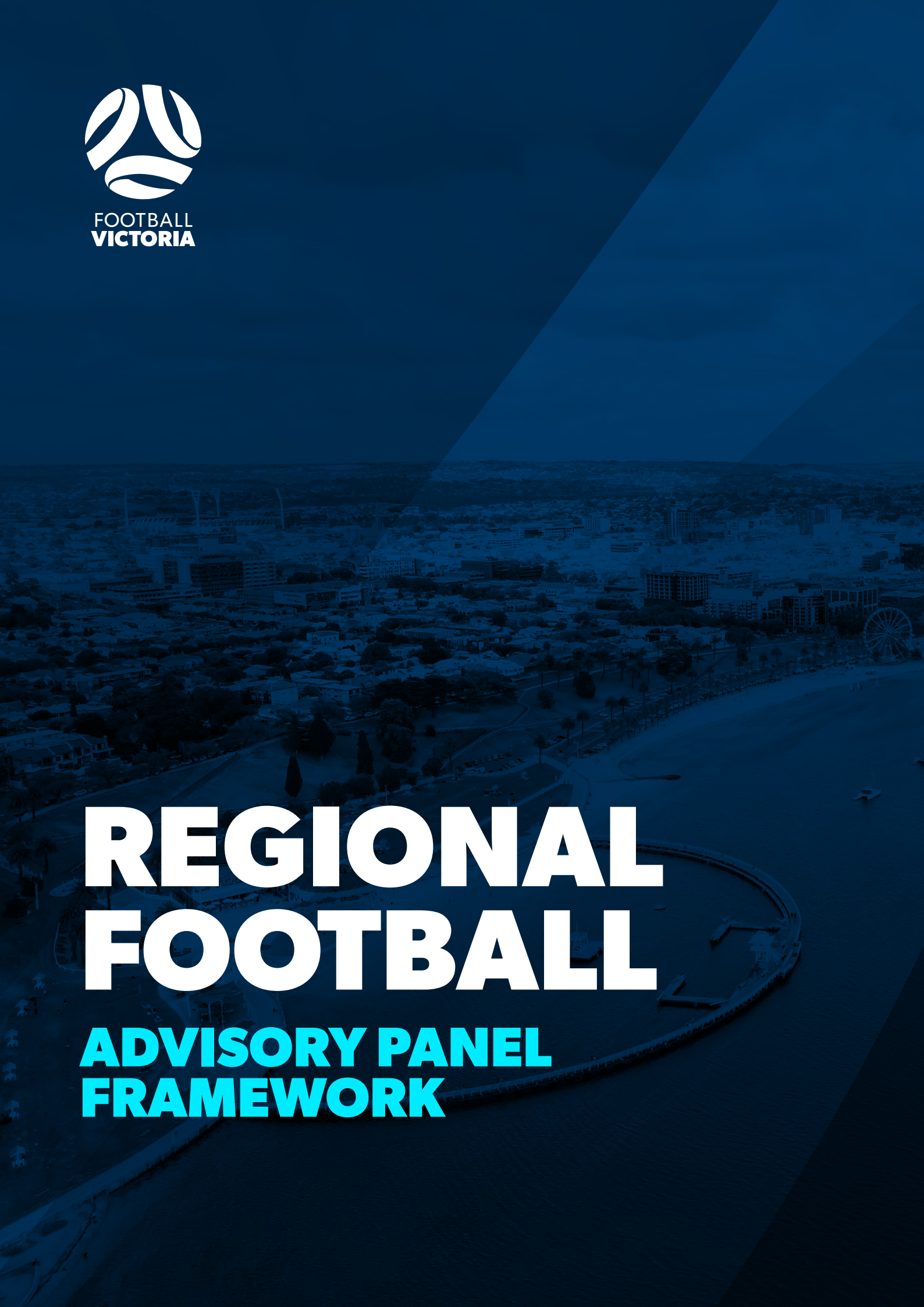
FOOTBALL
VICTORIA



REGIONAL FOOTBALL

ADVISORY PANEL FRAMEWORK

FOOTBALL VICTORIA
REGIONAL FOOTBALL ADVISORY PANEL FRAMEWORK

1. Status

This Framework is made by the Directors under the Constitution of Football Victoria Ltd (**FV**) (**Constitution**). The Framework will be known as the Regional Football Advisory Panel Advisory Panel Framework.

2. Interpretation

Words and phrases defined in the Constitution have the same meanings in this Framework, which is to be read in conjunction with (and subject to) the Constitution.

3. Definitions

In this Framework unless the contrary intention appears:

Eligible Club means a Club which meets and has satisfied the requirements of the FV Annual Club Membership Process, or such other requirements as may be determined by FV from time to time, and resides within the Region boundaries prescribed in **Schedule 1 (Details of Regional Football Advisory Panels).**

Financial Year means the financial year of FV, being 1 January to 31 December or such other financial year as may be determined by FV (or a relevant authority) from time to time and notified to Regional Football Advisory Panel.

Region means the area defined by the municipal boundaries outlined in **Schedule 1 (Details of Regional Football Advisory Panel)**.

Region Account means the separately identified bank account set up by FV for the Region.

Region Fees means the registration fees collected from players and team entry fees in the Region.

40/40/20 Principle means a gender target of 40% men, 40% women and 20% any gender.

4. Purpose

This Framework establishes and prescribes the functions, membership, and method of operation of the Regional Football Advisory Panels (**Regional Football Advisory Panels**).

5. Establishment

There are established Advisory Panels of FV to be called by the names prescribed in **Schedule 1 (Details of Regional Football Advisory Panels)**. The Regional Advisory Panels will operate within the Regions prescribed in **Schedule 1 (Details of Regional Football Advisory Panels)**.

6. Functions

6.1 Advisory Panel Responsibilities

The Regional Football Advisory Panel will advise FV on matters relating to Football in the Region in-line with FV's Framework governance and strategic direction as set from time-to-time by the Directors.

The Regional Football Advisory Panel will:

(a) In conjunction with FV, prepare and submit to FV a Regional Plan that will outline strategic measures to promote, develop and improve football in the Region during the following year, including men's, women's and junior Football (**Regional Plan**);

(b) Provide input to any planning process for the region prepared by FV, and note any additional items to be requested for inclusion in a budget for the Region for the following Financial Year based on the Region Fees (as set out in section 8 of this Framework) (**Finance**);

(c) Appoint a committee or coordinator to select coaches, managers and other officials as deemed necessary by the Regional Football Advisory Panel, if the Region decides to field representative teams in nominated FV competitions and other FV sanctioned competitions;

(d) Advocate, in conjunction with FV, for football in the Region and liaise with key stakeholder groups including local governments, state and federal government representatives and any other stakeholder groups that can assist in the growth and promotion of football in the Region;

(e) Advise FV on any other significant issues facing the sport of football in the Region as they arisefrom time-to-time; and

(f) Comply with all FV rules, regulations and policies, including but not limited to FV's GDT, Working with Children Check Policy, Child Safety Policy, Member Protection Framework.

The Regional Football Advisory Panel will advise FV by no later than 30 September each year on the above matters.

6.2 FV Discretion

FV must consider the advice provided by the Regional Football Advisory Panel on the matters set out in this Framework. Subject to section 8.2, all decisions and actions taken by FV in relation to the Region may be made in FV's sole discretion.

6.3 Authority Over Regional Account Funds

Subject always to FV's budget and financial responsibilities, and in line with the Regional Plan, for the future growth and promotion of the game in the Region, the Regional Football Advisory Panel may seek access to and utilise the funds in the Region Account. The Regional Football Advisory Panel must pass and provide appropriate resolutions to FV for consideration.

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7. Membership

7.1 Club Delegates

The members of the Regional Football Advisory Panel will comprise 1 person (delegate) elected or appointed by each Eligible Club in the Region. Only a current director of an Eligible Club may serve as its delegate.

It is an objective of the Regional Football Advisory Panel that the 40/40/20 Principle is reflected within its Delegates.

7.2 Independent Delegates

In addition, the members of the Regional Football Advisory Panel may appoint up to three (3) independent persons, without current relationships to Eligible Clubs, to be members of the Regional Football Advisory Panel for a specified term of no longer than 2 years.

Independent members may be nominated by Eligible Clubs for appointment at least 14 days prior to the annual meeting – requiring approval of at least 66.6% of Eligible Clubs voting for acceptance.

Following completion of the 2-year term, independent members are only eligible for re-appointment for a further 2-year term in the absence of new independent persons, and with approval of at least 66.6% of Eligible Clubs voting for acceptance.

The independent members have the same rights as any other Regional Football Advisory Panel member to attend, speak, vote and serve as Chair or Deputy Chair at meetings of the Regional Football Advisory Panel.

7.3 Grievances and Discipline

The Regional Football Advisory Panel adopts the Grievances, Judicial and Discipline Regulations of FV and FA (as applicable) as amended from time to time. Members may be disciplined according to the FV Constitution, GDT Framework, the Constitution and By-Laws of FA and the Statutes and Regulations.

7.4 Removal and Replacement of Delegates

A member of the Regional Football Advisory Panel, including independent members, may be removed from their position as delegate via resolution with approval of at least 66.6% of Eligible Clubs. Subject to this removal, the delegate shall be replaced by 1 person elected or appointed by the impacted Eligible Club at the next scheduled meeting. Independent members may not be replaced until the annual meeting.

8. Proceedings of Regional Football Advisory Panel Meetings

8.1 Meetings

The Regional Football Advisory Panel must meet at least three (3) times in each year, including the annual meeting which will be held between October and December each year.

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The Regional Football Advisory Panel must inform FV of the date each meeting is to be held at least 14 days before each meeting. FV must always have an officer present, via in person or online attendance, at each meeting of the Regional Football Advisory Panel to provide administrative support.

8.2 Recommendations Decided by Majority

Any recommendation arising from a Regional Football Advisory Panel meeting that is called and convened in a manner consistent with this Framework is to be decided by a majority of the votes cast, ignoring abstentions and invalid votes, subject to a quorum being present. Approved recommendations are then provided to the FV Board for approval.

8.3 Quorum

Not less than half of those persons who are members of the Regional Football Advisory Panel must be present to establish a quorum at a meeting of the Regional Football Advisory Panel. Such quorum must remain for the entire meeting.

8.4 Chair

The members may elect one of the membership, including any independent member, as Chair of the Regional Football Advisory Panel.

The Chair will hold office for a period of two (2) years until the end of the Annual Meeting of the Regional Football Advisory Panel during the second year. No person shall hold office of Chair for more than four (4) consecutive years.

8.5 Deputy Chair

The members may elect one of the membership, including any independent member, as Deputy Chair of the Regional Football Advisory Panel.

The Deputy Chair will hold office for a period of two (2) years until the end of the Annual Meeting of the Regional Football Advisory Panel during the second year. No person shall hold the office of Deputy Chair for more than four (4) consecutive years.

8.6 Absence of Chair at a meeting of the Regional Football Advisory Panel

The Chair will preside at meetings of the Regional Football Advisory Panel. If a meeting is convened and the Chair is not present within 15 minutes after the time designated for the holding of the meeting, or the Chair is unable or unwilling to act, the following members may preside (in order of entitlement):

(a) the Deputy Chair; or

(b) a member of the Regional Football Advisory Panel chosen by a majority of the Regional Football Advisory Panel members present.

8.7 Use of technology

The Regional Football Advisory Panel members agree, by accepting nomination as a Regional Football Advisory Panel member, to meetings being held using any technology that gives the Regional Football Advisory Panel members a reasonable opportunity to participate. To avoid doubt, this includes meetings held by telephone and/or video conferencing.

9. Finance

9.1 Region Fees and Other Revenue

The registration fees collected from players and team entry fees in the Region (previously collected by the Regional Football Association (**Association**)) will be collected by FV for all future seasons.

FV, in consultation with the Regional Football Advisory Panel, will determine how the Region Fees are to be expended.

9.2 Region Account

It is acknowledged that the former members of the Association have resolved to transfer the assets and liabilities of the Association to FV.

The net cash assets (after any liabilities of the Association have been met) have been transferred to a separately identified bank account set up by FV (**Region Account**). The Region Account may only be used for the benefit of FV affiliated clubs (or their players or members) located inthe Region, or football competitions located or conducted in the Region.

The Regional Football Advisory Panel will determine how the funds contained in the Region Account may be expended and such decisions must be endorsed and approved by the FV Board.

9.3 Provision of Reports to the Regional Football Advisory Panel

FV will provide Region accounts statements to the Regional Football Advisory Panel in line with FV reporting periods in each Financial Year:

10. FV Administrative Support

Having full regard for the framework and strategic direction of FV as set by the FV Board, FV will, in its discretion, support the Regional Football Advisory Panel in the promotion, development, growth and administration of football in the Region as follows:

(a) leadership and direction of football in the Region;

(b) promotion of football throughout the Region including providing, maintaining, and developing branding and identity;

(c) staff, for the delivery of all FV administration and development programs in the Region, subject to (and in accordance with) the Regional Plan and Budget, and section 9.1;

(d) provide an administrative service to support the Regional Football Advisory Panel meetings;

(e) preparing and implementing the Rules of Competition and Grievance, Disciplinary & Tribunal (GDT) Policies to govern the delivery of Competitions in the Region.

(f) the FV Referees Department will manage the appointments and development of referees in the Region;

(g) a tribunal and disciplinary process that is overseen by FV, including a Tribunal and Appeals board that will be conducted online and/or in the Region;

(h) guidance and support to the local governments in the Region for the planning, growth and infrastructure upgrades required to meet demand;

(i) representation on project control groups in relation to regional facility development projects;

(j) business development opportunities including social football, futsal, and other commercial/sponsorship opportunities;

(k) grant writing and acquittal support to advance a variety of regional football projects and initiatives;

(l) create and manage club development programs in the Region;

(m) support and facilitate improved communication between Eligible Clubs, the media and the wider community of the Region;

(n) access to talented player, referee, and coach development pathways in the Region;

(o) any other such measures that FV determines are required to deliver the agreed outcomes for the Region and in accordance with FV Strategy developed in consultation with the Regional Football Advisory Panel.

11. Review Process

As required by the FV Board and no less than every two years (between the completion of the winter season and 30 November), FV and the Regional Football Advisory Panel will review this Framework and the Regional Football Advisory Panel function to determine any required amendments to this Framework or the function of the Regional Football Advisory Panel. Any changes will be subject to FV Board endorsement.

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SCHEDULE 1: DETAILS OF REGIONAL FOOTBALL ADVISORY PANELS

This Schedule will be subject to change by Football Victoria as required, with the relevant Regional Football Advisory Panels being duly notified of any amendments.

GEELONG REGIONAL FOOTBALL ADVISORY PANEL

A) MUNICIPAL BOUNDARIES

The Region municipal boundaries are as follows:

- Borough of Queenscliffe
- City of Greater Geelong
- Colac Otway Shire Council
- Golden Plains Shire Council
- Surf Coast Shire Council

B) REGION NAME & LOGO

- Region to be referred to as "*Football Geelong*"
- Colour scheme will involve purple, white and blue

SOUTH WEST REGIONAL FOOTBALL ADVISORY PANEL

A) MUNICIPAL BOUNDARIES

The Region municipal boundaries are as follows:

- Corangamite Shire Council
- Glenelg Shire Council
- Horsham Rural City Council
- Moyne Shire Council
- Northern Grampians Shire Council
- Southern Grampians Shire Council
- Warrnambool City Council

B) REGION NAME, COLOUR & LOGO

- Region to be referred to as "*Football South West*"
- Colour scheme will involve red, white and blue