

FOOTBALL DEVELOPMENT COMMITTEE (FDC) CHARTER



5 November 2025

1. Introduction

Football Victoria Limited (**FV**) is a football membership-based organisation encompassing a multitude of diverse and complex activities relating to the football community, as well as an evolving entity responding to operational, economic and public factors that impact the game. It is governed by the FV Board, with important input from the various FV committees. Through direction and oversight from the FV Board, FV is managed by FV's CEO. Different focuses and scopes of responsibilities are required from each of the groups within FV to ensure a dynamic, contemporary and success driven organisation.

This charter sets out the objectives, responsibilities and governance framework for the operation of FV's FDC.

2. Authority of the FDC

The FDC is a committee created under Rule 12.8 of FV's Constitution. The FDC has an active role to provide review, guidance and oversight of football related decision-making, including but not limited to football policies and strategies, with decision making responsibility delegated to the Board.

The FDC aims to provide rigor and accountability around football related decisions and ensure there is appropriate structures in place against which football decisions are reviewed.

To assist the FDC with fulfilling its role, a Football Advisory Panel has been established. This panel is made up of experts, stakeholders and professionals who will assist with shaping changes relating to the game to ensure proposed changes align with expectations and foster collaboration. This panel provides advice and guidance for specific projects to help the FDC make informed decisions. They do not participate in consensus decisions tabled at the FDC, nor have any voting rights.

Refer to FV Stakeholder Engagement FV Advisory Panel Frameworks for further details of the Football Advisory Panel's role and composition.

3. Governance and members of the FDC

The Committee should be of sufficient size and technical expertise to discharge its duties effectively.

The membership of the FDC shall consist of a minimum of five (5) members and must include at least two (2) FV Directors, one (1) of whom must be the Board Chair. The FDC may include Independent Members, whose involvement will contribute to the Committee achieving its objectives. The FDC should maintain the 40:40:20 gender balance principles as per the Constitution.

The FDC will be chaired by a Board appointed chair. If the FDC Chair is not in attendance, the members present shall appoint a chair for that meeting.

The terms of the Letters of Appointment of Directors to the FV Board apply to their participation as members of the FDC.

Each Independent Member must sign a letter of appointment governing their participation on the FDC.

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The FDC may co-opt persons (**Co-opted Members**) who have particular skills and experience (**subject matter expert**) that are relevant to the purpose, role and deliberations of the FDC. Co-opted Members may be invited to attend meetings of the FDC and to contribute to the discussions of those meetings. Neither a Co-opted Member nor their employer, can be actively engaged in a paid consultancy capacity for FV, for them to contribute to the FDC.

A Co-opted Member must sign a letter of appointment governing their participation on the FDC which will be on the same terms as those engaged in the capacity of Football Advisory Panels. Co-opted members do not have voting rights, yet are engaged to influence and provide a specific reference point to FDC members.

Membership shall be reviewed periodically and re-appointment to the FDC is not automatic. Appointments and terminations are actioned by the Chair of the FDC following Board endorsement.

4. Role of the FDC

The primary functions of the FDC are to:

- a. provide advice and recommendations to the Board on the Rules of Competitions and Competition structures (including Elite Pathways, NPL, Community, Regional competitions and alternative formats) that support the delivery of FV strategy and are in alignment with best practice
- b. provide recommendations on the structure of and amendments to the Grievance and Tribunal By-Law and associated Grievance and Discipline Regulation (FV GDR)
- c. receive and consider regular reports from the CEO and FV management relating to football development matters to ensure alignment with FV strategy and policy
- d. provide input into, or review of, major football policy and strategy documents pertaining to men's, women's and junior football, futsal, and any alternate football formats, referees and coaches, including coach education and accreditation
- e. provide recommendations from the Football Advisory Panel
- f. propose to the Board from time-to-time external experts or sub-committees to provide additional advice to the FDC and FV management
- g. advise in response to any other issue(s) referred by the Board from time-to-time.

5. FDC Meetings

- a. FDC meetings must be regular, periodic and necessary to conduct and oversee the role and obligations of the FDC. Meetings should occur as required and as a minimum, four (4) times per calendar year.
- b. The FDC may meet, adjourn and otherwise regulate its meetings as it thinks fit.
- c. FV management will provide secretarial support to the Committee. The FDC Chair or delegate will prepare an agenda for each meeting and circulate papers with relevant information for consideration by its members. The agenda will contain some items for regular inclusion and other items as the need arises. FDC papers should be circulated at least 5 days in advance of the meeting.
- d. Meetings may be held in person, by telephone or by video conference or other online or technical facility, or by any combination of these.
- e. The quorum for the FDC will consist of 50% of contributing members (excluding Co-opted members yet including Independent Members) which must include a minimum of 1 Board director. Where the FDC Chair is unavailable to attend the meeting, one of the Board directors will assume this role. Where a person is required to stand aside due to a conflict of interest, they should be excluded from discussions.

- f. A standing invitation will be issued to the CEO and Head of Football Operations. As necessary or desirable, the FDC Chair may invite other members of FV management or external advisors, including legal representation, to be present at meetings of the Committee.
- g. Discussions will occur with engagement by FDC members on all matters and with transparency. It is a fundamental of good governance that all discussions will be respectful and courteous, with the focus being on the promotion of the role and function of the FDC and the best interests of FV.
- h. The FDC Chair or delegate will summarise minutes and endeavour to circulate within 10 days of the meeting.
- i. The FDC will report the consensus view and outcomes of its meeting to the Board, as necessary, within a reasonable time after the meeting.

6. Remuneration of FDC members

No FDC member shall receive remuneration for work carried out on or by the FDC. FDC members are entitled to receive reimbursements and/or reasonable expenses for work carried out as a FDC member.

7. Review of this Charter and evaluation of the FDC

The FDC will review its composition and this Charter and recommend any changes to the Board as required and no less than every two (2) years.

The Board will review the composition of the FDC and this Charter at least every two (2) years.

The FDC will review its performance as a committee as required by comparing the performance of the FDC with the requirements of this Charter and recommending any amendment as deemed necessary.