DRIBL

Match Official Training

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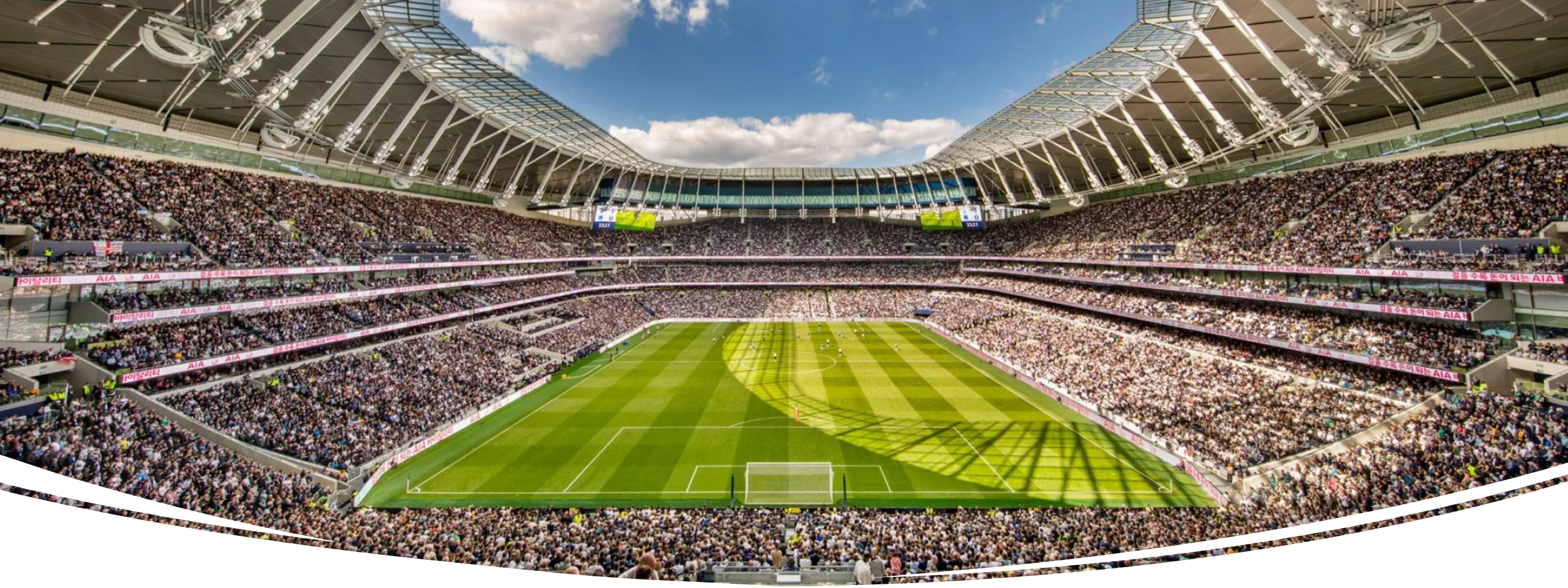


DRIBL

DRIBL is a fully integrated online digital platform that has been purpose built **For Football** by people passionate about football.

How to guides

- Throughout this presentation, you will find the icon

- This icon represents a supporting detailed Dribl Help Centre article is available that further explains how to perform the task covered.

DRIBL access methods: Match Officials

DRIBL

2 primary methods for Match Officials to access & administer the Dribl Platform: Via PC (Desktop/Laptop) or Mobile Device

Dribl Platform	Devices	Method	Purpose
***DRIBL* Web admin**	PC (Desktop/Laptop)	https://app.dribl.com	Detailed administrative tasks
***DRIBL* Mobile App**	Mobile Devices	***DRIBL*** App via Apple or Google Play store	Tasks that need to be performed whilst 'on the go'

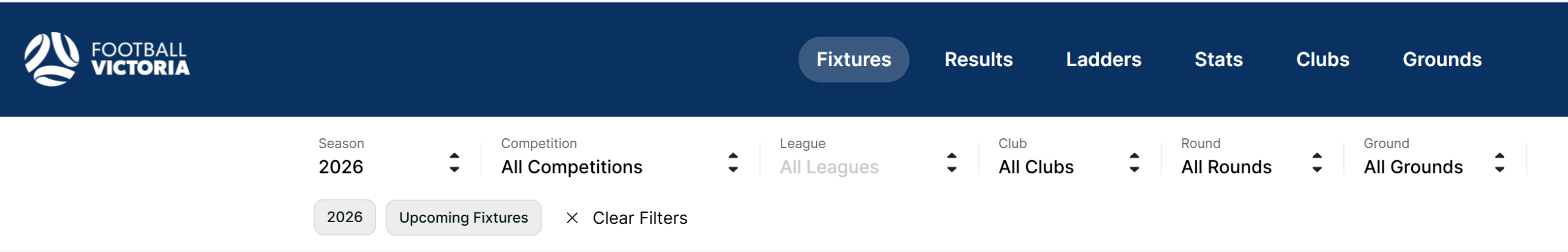
Download the **Dribl** app via the app store relevant to your mobile device

Available on the App Store

DRIBL

GET IT ON Google Play

DRIBL access methods: Public



The general public can view all FV Fixtures, Ladders & Results via either The Web or Dribl App - Access methods below:

1. **Web** - FV Public Match Centre: fv.dribl.com

2. **Dribl App –** available via Apple or Google Play stores

***DRIBL** account access* - Match Officials

- Register as a Match Official via the Play Football registration system.
- Your **referee admin** will then need to perform a series of Dribl Access setup steps such as approve your registration and confirm all requirements have been met for you to be made available to allocate to matches (i.e. required referee certification requirements have been met).
- Once the above steps have been completed, your referee admin will send you a Dribl Account activation email. Click on the link in this email to setup your Dribl account password.

**Match Officials - Please wait to receive the Dribl Account activation email from your referee admin prior to logging into Dribl for the first time. This will improve the likelihood of you logging into Dribl with the appropriate match sheet access.

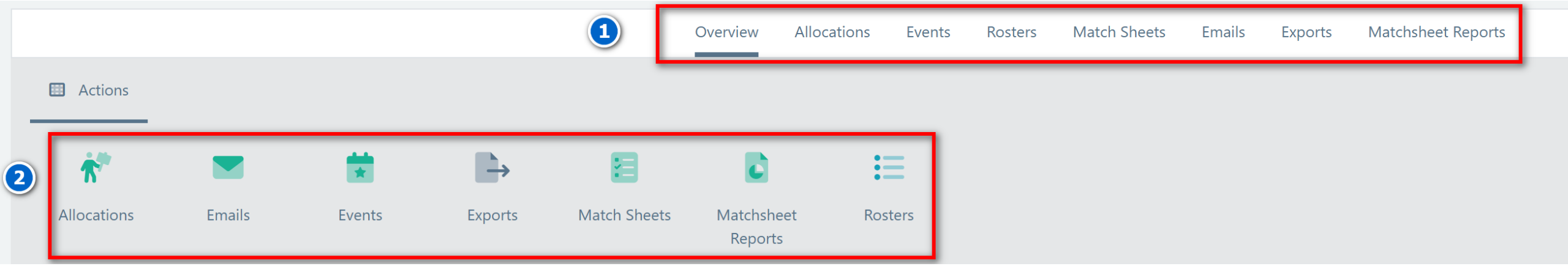
Once your Dribl account is created, you will use the same Username & Password to access both Dribl web admin and the Dribl mobile app.

DRIBL Web Admin Function launch options

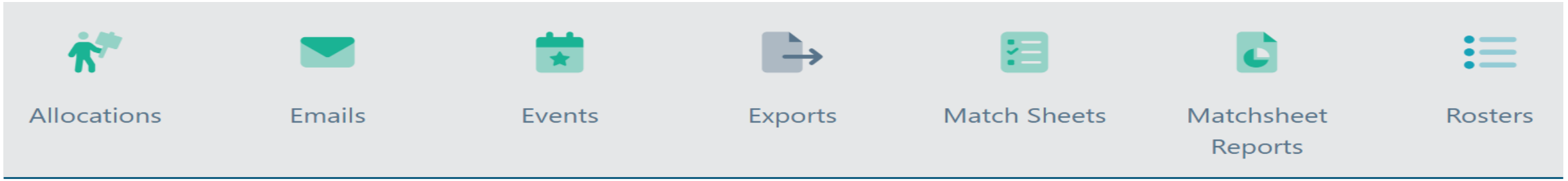
Where to start?! For the majority of tasks that you will perform in Dribl web admin (PC), the steps will generally commence by launching the relevant function via 1 of the below 2 methods:

Function launch options

1. Menu bar
2. Overview screen



DRIBL Web Admin - Match Official Functions



Allocations: View details of all fixtures that you have been allocated to

Emails: View a copy of all emails that you have sent to you via the Dribl platform

Events: View all local competition fixtures

Exports: Repository of all exports you have generated in Dribl web admin, with option to Download

Match Sheets: View match sheets for your local competitions, manage match sheets for matches you officiated

Match Sheet Reports: View all reports that you have submitted

Rosters: View number of match officials allocated to each fixture in your local competitions

Online payment setup

- Payments for match officials at FV will be made electronically via the online payment platform.
- In order to receive payment for matches you officiate, you will first need to create an online payment account.

How to setup Online payments

Requirements to receive payment

As a match official, in order to receive your online payment for a match, the below tasks will need to be completed via the Dribl App:

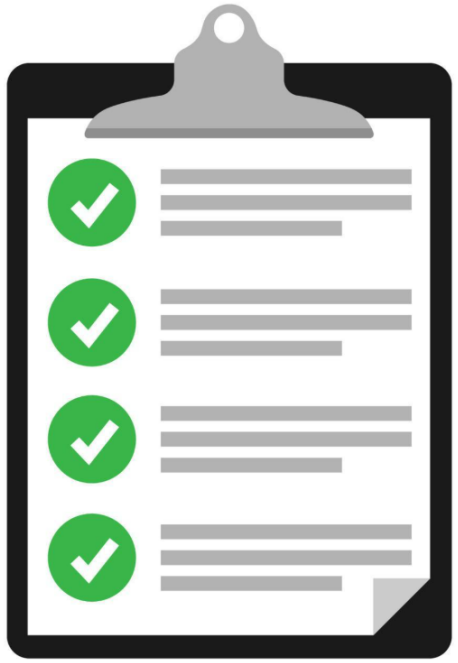
1) Check in to match upon arrival at venue

2) Add all match data required for the match: i.e. Scores, Substitutions, Cards, Goal Scorer details, Votes etc.

3) Enter in any reports (if required)

4) Select the ‘Complete Match Sheet’ function

*Note: Match data entry requirements will vary by league. Please check with your referee branch to clarify the unique data entry by league requirements.



Requirements to receive payment

View payments

- Match officials can view all online payments that have been made by their referee branch(s) via Dribl Web Admin.

How to view payments

Availability and Block outs

- In order for your referee admin to allocate you as a match official to matches, they must first know when you are / are not available to officiate.
- Setting your availability or block out periods can be done via Dribl Web admin or via the Dribl app.

How to set your availability and block outs

Conflicts of Interest

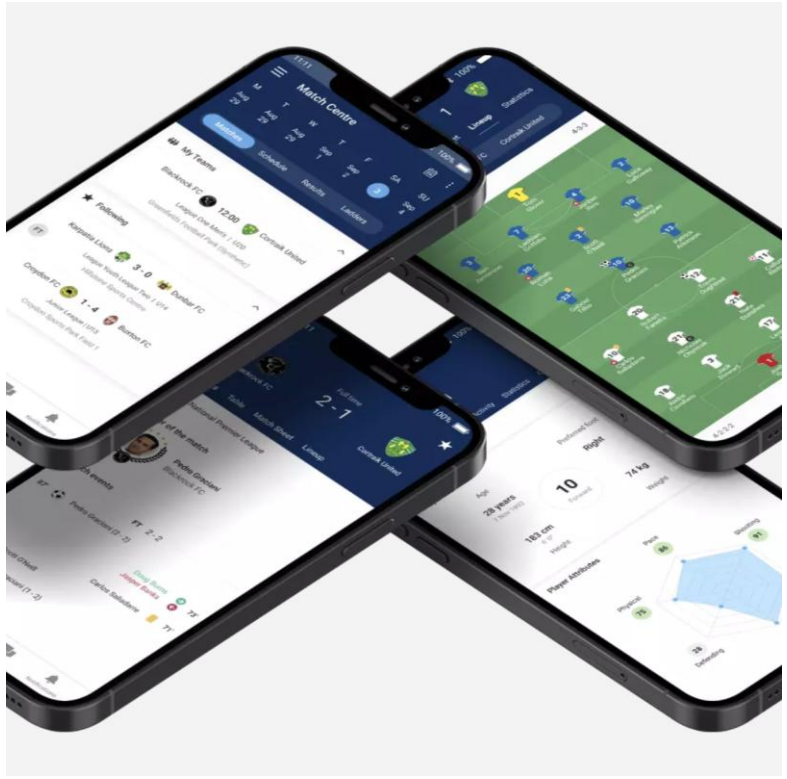
- A match official can specify if they have any conflict of interest regarding a specific club or team.

- This information is required by your Referee Appointments officer to be aware, so as to avoid allocating you to officiate a match where you have specified you have a conflict of interest.

How to specify a Conflict of Interest

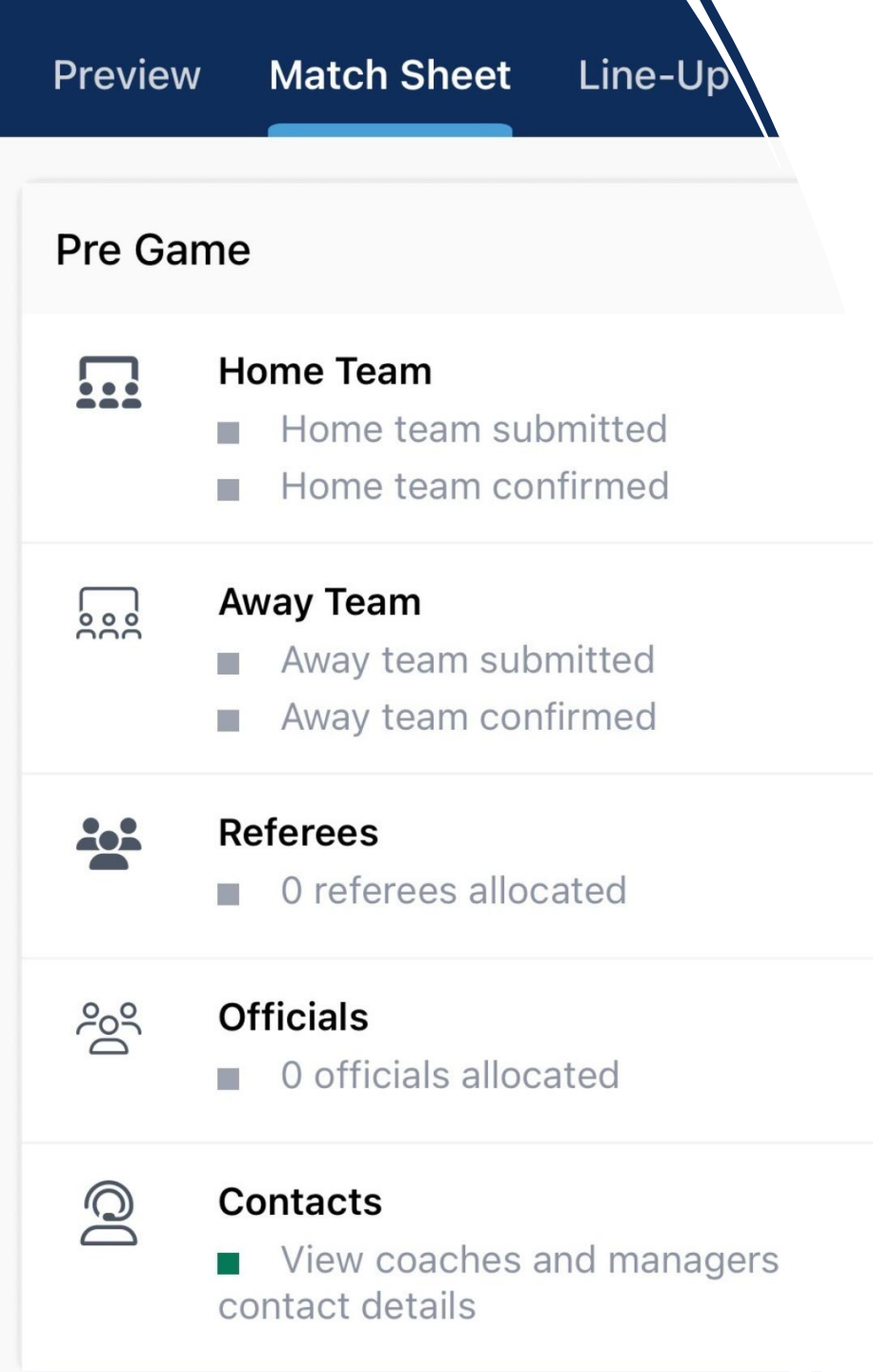
DRIBL App Functions

With the ***DRIBL*** App Match Officials can perform a wide range of match day tasks including:



Check in to match	View Match Officials assigned to match	View Team selections
View ID cards	View Captain	View Goalkeeper(s)
View Jersey numbers	Submit/Un-Submit team selections	Confirm/Un-Confirm team selections
Enter match data i.e: Cards, subs, goals	Specify match Score	Submit a report
Submit Votes	Abandon Match	Complete Match Sheet

*Match officials can also assist with updating many of the above functions if a team coach/manager requires assistance.



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The Match Sheet

DRIBL provides a fully digital match sheet (replacing paper match sheets). This is accessible via both Dribl web admin & the Dribl App.

The match sheet needs to be completed each match day predominately by the team Coach or Team Manager

Note: As a match official - You **must first check in** to the match in order to see the teams match sheet selections.

Match Sheet Introduction

Check-in / Set Presence

- Upon arriving at the venue for the match you will officiate, you **Must First Check-in** to the match via the Dribl App.

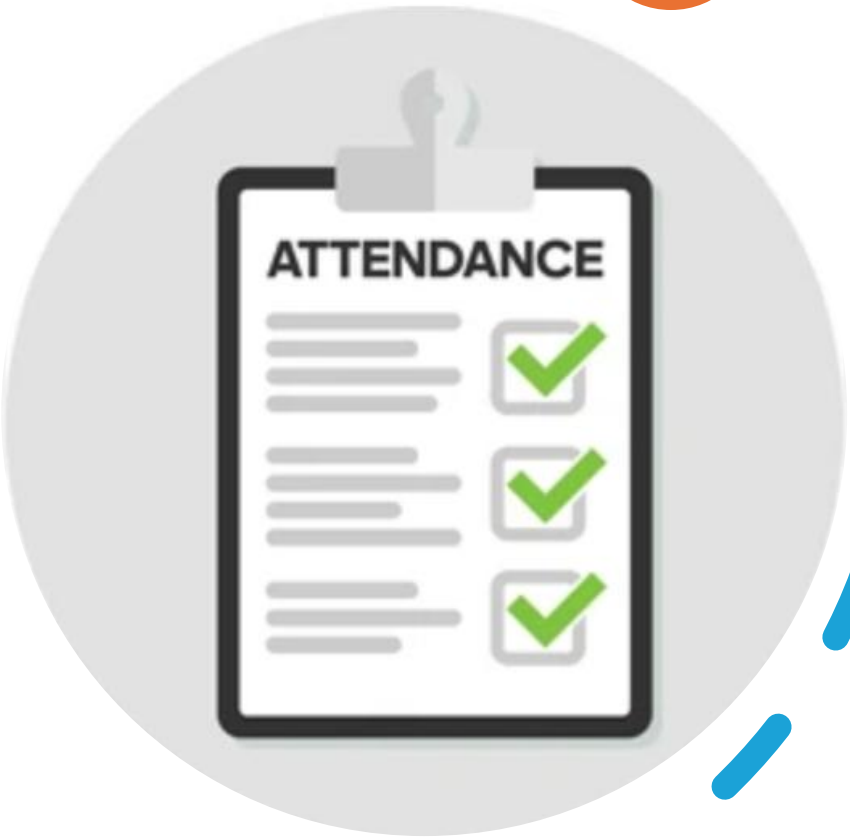
* Note: The Check in option can only be selected on the day of the match.

Until you check in you will not be able to perform any of the below actions:

Review Home & Away Team Selections, Enter Scores, Washout or Abandon a Match, Submit Reports & Votes, Complete The Match Sheet.

- Check-in is also one of the minimum requirements that must be completed to be eligible to receive payment for a match.

How to check-in to a match



Pre-Match: Team Submit & Team Confirm Checks

To commence a match, both home & away teams generally perform a 2-step process prior to kick off:

1. Submit Team Selections

- Upon clicking “Submit Team” - Team selections are now submitted
- Match Officials (referees) and the Opposition can now review team selections
- If opposition does NOT confirm, the team that submitted can Unsubmit their team selections, change and re-submit
- If opposition DOES confirm, the team is locked and cannot be changed, unless the opposition or match official unconfirms the team selections

2. Confirm opposition team selections

- Available once opposition has submitted their team selections.
- Opposing team can now review and validate the opposing team selections and/or perform any ID checks if required.
- Teams have the option to Unconfirm the opposition team selections if the opposition requires to make any late changes, you can then review the changes and re-confirm. *Match officials can confirm and unconfirm team selections if required to assist.

*Requirement to confirm team selections will vary by league, please confirm with your referee branch.

How to check Team Submission & Confirmation status

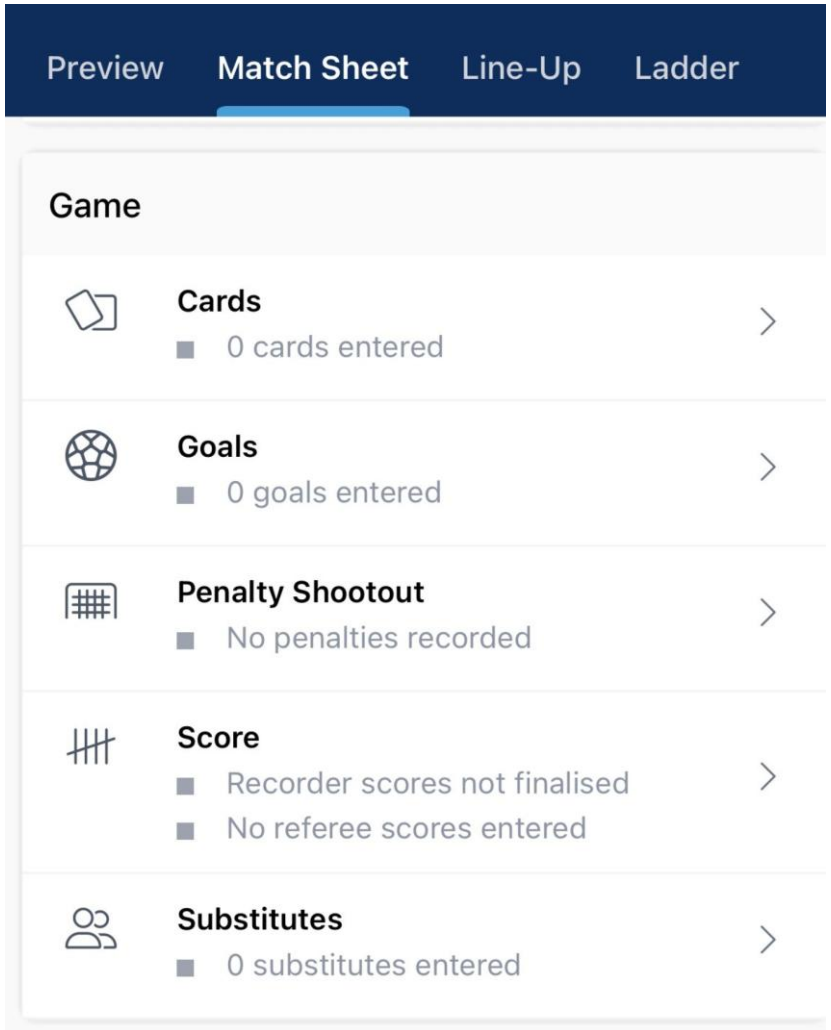
Match Data Entry – Post Match

Post match, it is the role of the match official to enter the relevant match data for the match.

- Such match data includes entry of: Cards, Substitutions, Goal Scorers and the Score.
- Note: The level of match data entry required will vary by league. Please check with your referee branch to be advised the data capture requirements by league.

The table below provides support article links for how to add the relevant match data:

How to add:
Cards
Substitutions
Goal Scorers
Scores
Penalty Shoot Out

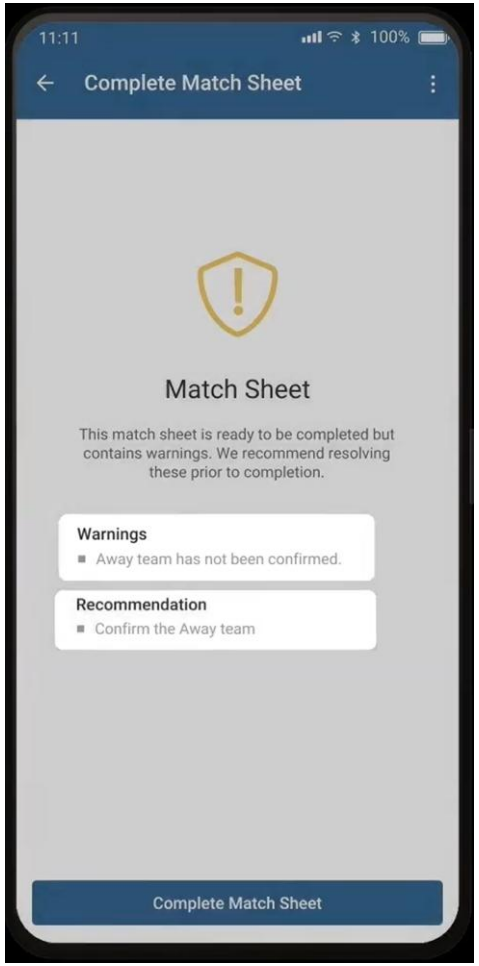


Complete Match Sheet

- Once all relevant match data has been entered, the most important final step is to ensure you select the **Complete Match Sheet** Option, located at the bottom of the post game options in the Dribl App.

The Complete Match Sheet Option:

- Will notify you if you have missed adding any required match data i.e. Scores, Subs, cards etc
- **Must** be selected to commence the process of updating results, tables and processing yellow & red cards.



How to complete match sheet

Summary Match Day Process for Match Officials

Pre-Match

1. Check in to match upon arrival to venue
2. Check both home & away team have submitted team selections

Post Match

3. Add in all relevant match data required for the respective league
4. Complete the match sheet

* Please confirm with your local referee branch if any additional steps are required based on specific leagues, in addition to the above base steps.

Reports

- **Match Officials** can submit a variety of reports directly via the Dribl App.
- Reports include: Match, Injury, Incident, Field, Send Off or Expulsion report.
- The reports function allows you to lodge a categorized report containing the relevant details of what occurred on the match day.

How to submit a Report

Votes

- **Match Officials** can cast votes for '**Player of the Match**' in the match sheet as part of the post-game administrative process.

**When enabled in relevant competitions*

- After the conclusion of each match, votes can be cast for up to three players, which will decide the '**Player of the Match**'. Votes will also accumulate throughout the season so that the player with the most points can be awarded '**Player of the Season**'.

How to submit player of the match votes

Abandon Match

- Matches can be called off (abandoned) by a match official if continuing the game is deemed unsafe for spectators, players, team officials, or the officials themselves.
- Reasons to abandon a match may include: Weather, crowd behavior, Lighting issues, Serious injury etc.
- Abandoned games are documented on the match sheet by the Match Official as part of the post-game administrative process.

How to mark a match as Abandoned

Forfeit Requests

Team Coaches and Managers can raise a forfeit request if their team needs to forfeit a match.

As a match official, if required you also can raise or view forfeit requests via the steps in the link below:

How to view or raise a forfeit request

Disputes

Team Coach & Managers can raise a dispute via the Dribl Platform if they believe that an error has been made on match day.

As a match official, if required you also can raise or view disputes via the steps in the link below:

How to view or raise a dispute

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Pre Season Matches

Pre-Season matches are the perfect way to confirm if your Dribl referee access is setup correctly and to start putting into practice match official match day processes, prior to the regular season commencing.

*Only available for pre-season matches that you have been allocated as a match official to via Dribl.

Please Note: Pre-season matches may contain ‘Guest Members’. These are players, coaches or managers that may not have formally registered with the club as yet. All match data can be allocated to these members including noting of Goal Scorer, Sub or if a card has been issued to them.

Backup/Outage Procedure

Dribl is a fully integrated online platform, as such just like any global online platform there may be the odd occasion where the system may be inaccessible for a period of time, prohibiting access to the platform.

To prepare for the possibility of such a scenario and to ensure matches can still kick off as scheduled, it is important for all Match Officials to aware of the outage backup process:

Backup/Outage Procedure - Match Officials

*FV to confirm local timings and backup procedure

Dribl Football Association

To be printed and completed in blue or black and not using ink jet printer or water soluable pens.

To reach DFA: Unit 4, 9 Fitzpatrick Street, Revesby, NSW 2212
Refer to the association By-Laws for team sheet delivery timelines.

Match won by:

Ground: Time: Grade/Div: Round:
Match Day Supervisor's Name: Date:

Home Team:
Ground Official's Signature:

Away Team:
Ground Official's Signature:

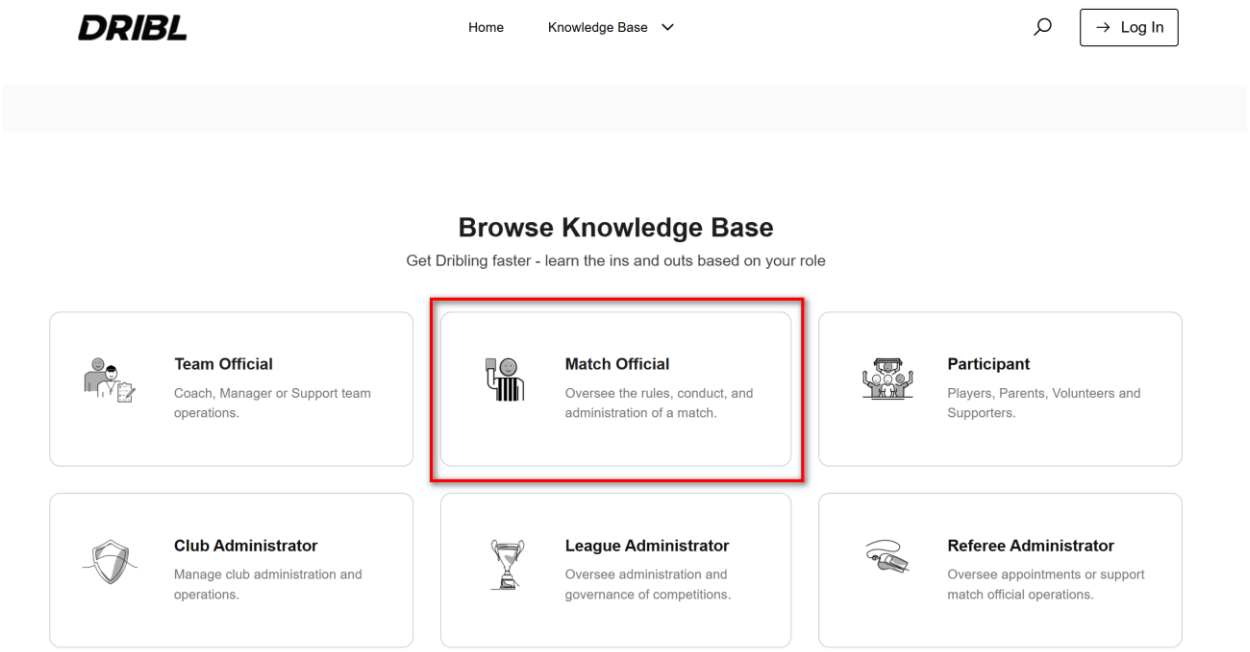
Shirt No.	Reg. No.	Player Registered with Team (Dribl Athletic)	Start Y/N	Goal	YC	RC
		Alcaraz, Charly				
		Armstrong, Harrison				
		Aznou, Adam				
		Barry, Thierno				
		Betuncal, Norberto				

DRIBL Help Centre

The Dribl Help Centre => help.dribl.com

Is a publicly accessible Knowledge Base with ‘How To’ articles and videos on how to perform the most common tasks in Dribl.

Match Officials can find relevant support articles under the ‘Match Officials’ tile in the Dribl Help Centre.



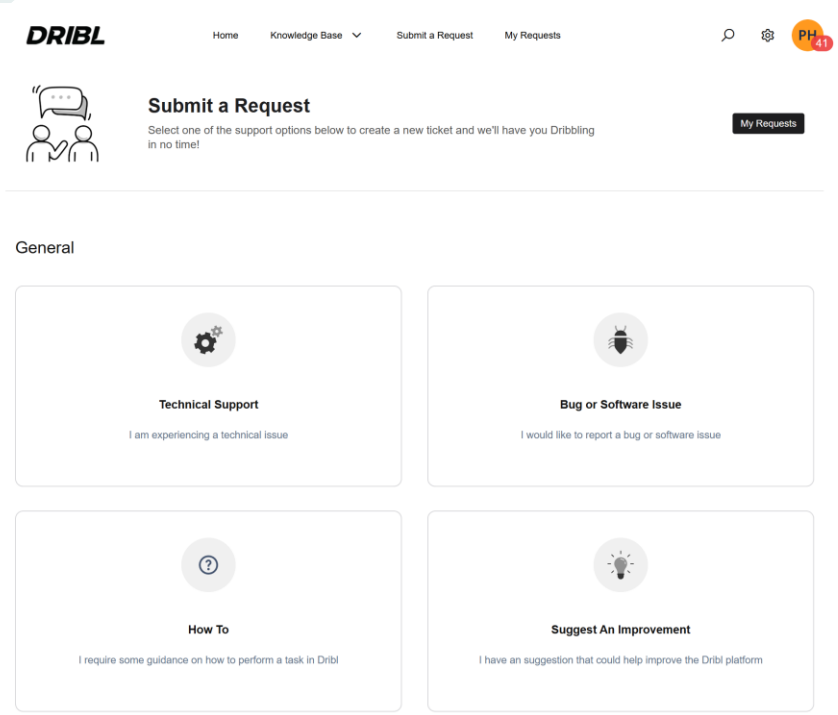
Support - Personal ticket portal

Cannot find the answer you are looking for or require technical support? Submit a request via the your Personal Dribl Support ticket portal.

help.dribl.com

When creating your first support ticket, you will need to create your own support portal account.

*Note: Your support account and Dribl system account are **2 unique accounts and are not linked in any way**. You can however use the same email address for both accounts if you would like to.



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