

DRIBL **USER GUIDE**

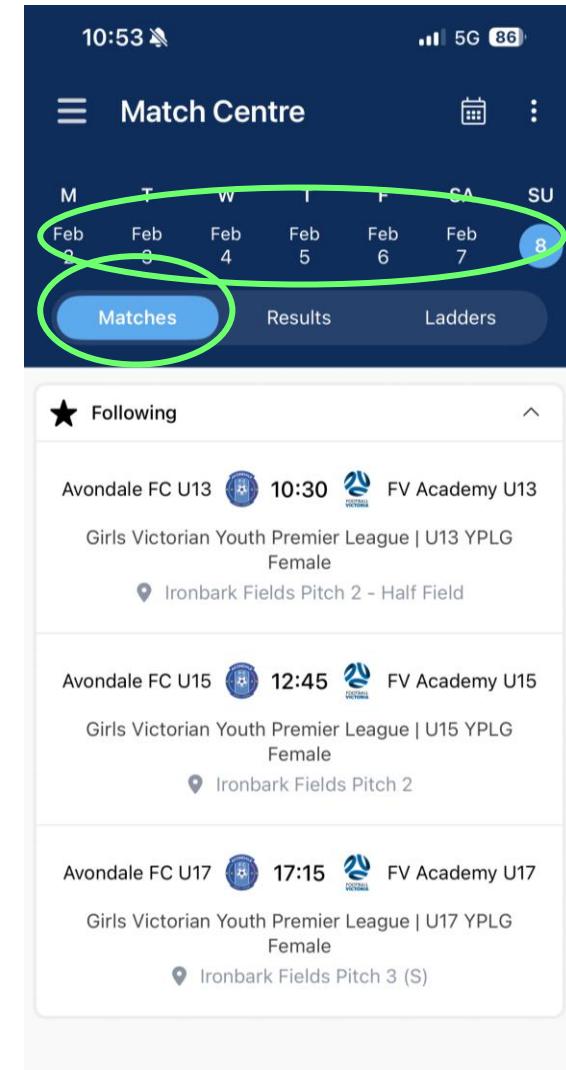
MATCH DAY (PRE & POST GAME)



FOOTBALL
VICTORIA

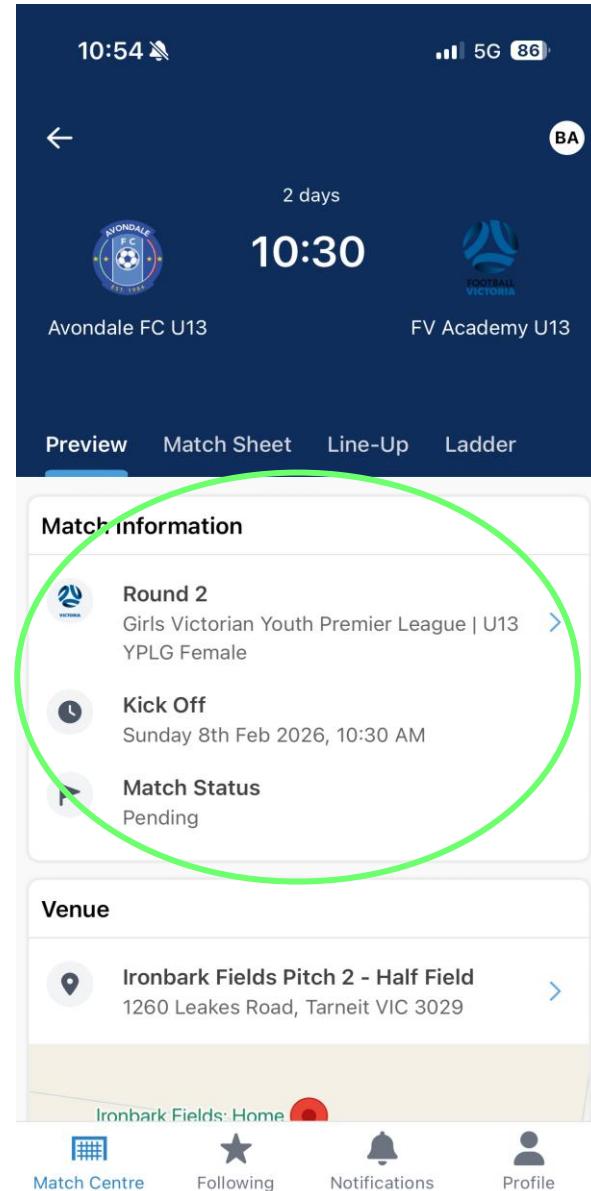
PRE GAME WHERE TO FIND YOUR MATCH

- Open the Dribl App on your phone
- Once you are assigned to a team, all matches scheduled on a particular day for your team will appear in the MATCHES list for the specified date you have clicked on.
- To change the date, slide across to the relevant date your game is scheduled for.



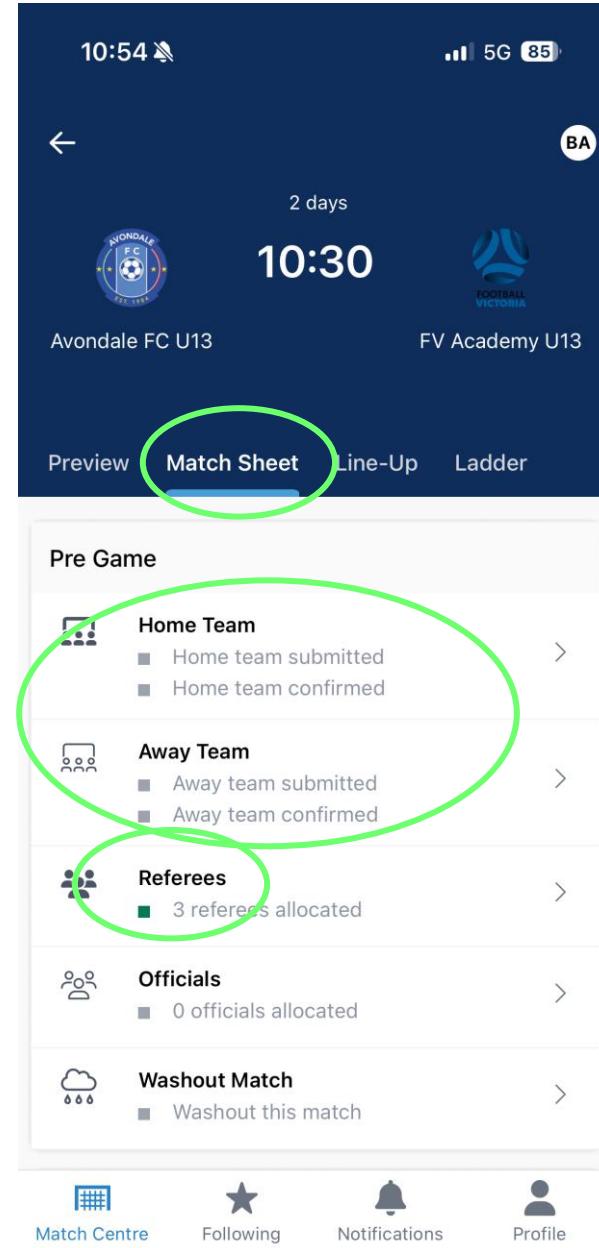
PRE GAME MATCH DETAILS

- Once you click into your match for the weekend, you will see the match preview page which will provide you with the details of your match including:
 - Date
 - Time
 - Location



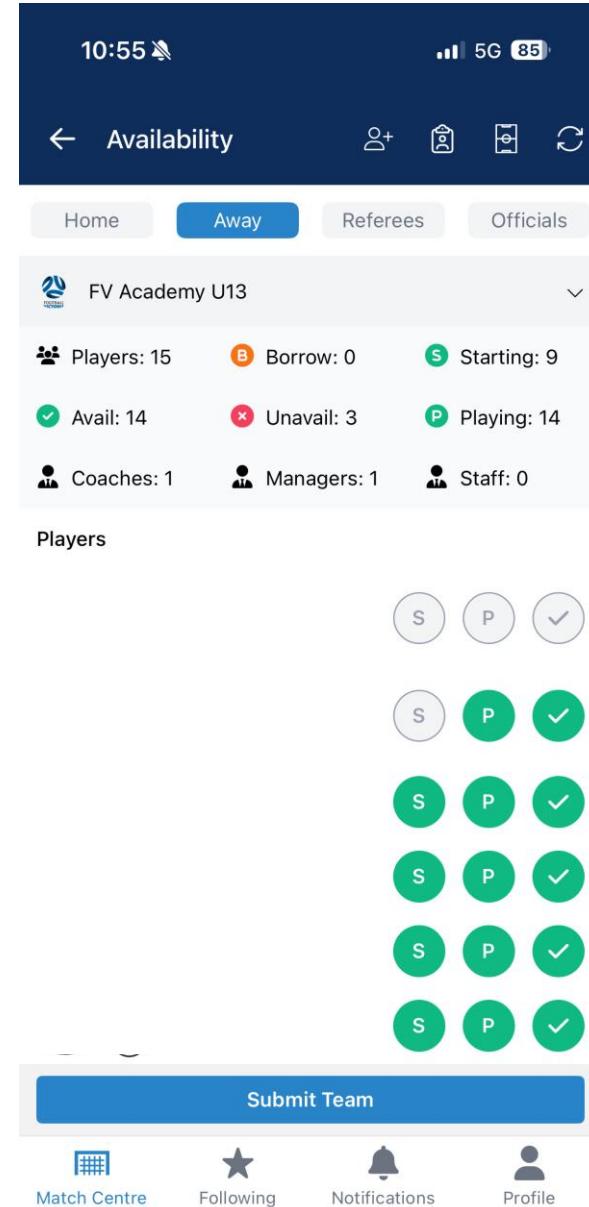
PRE GAME MATCH SHEETS

- To complete your Match Sheet, you must click the Match Sheet button under the club names
- When you have entered the Match Sheet section, you will see multiple sections to be completed. A team manager must do two things:
 - Submit Match Sheet
 - Confirm Oppositions Match Sheet
- On this page, you can also see who your allocated referees are, once they have checked into a game.
- To begin the process of selecting your team you must click either the Home Team section or Away Team section.



PRE GAME TEAM SELECTION

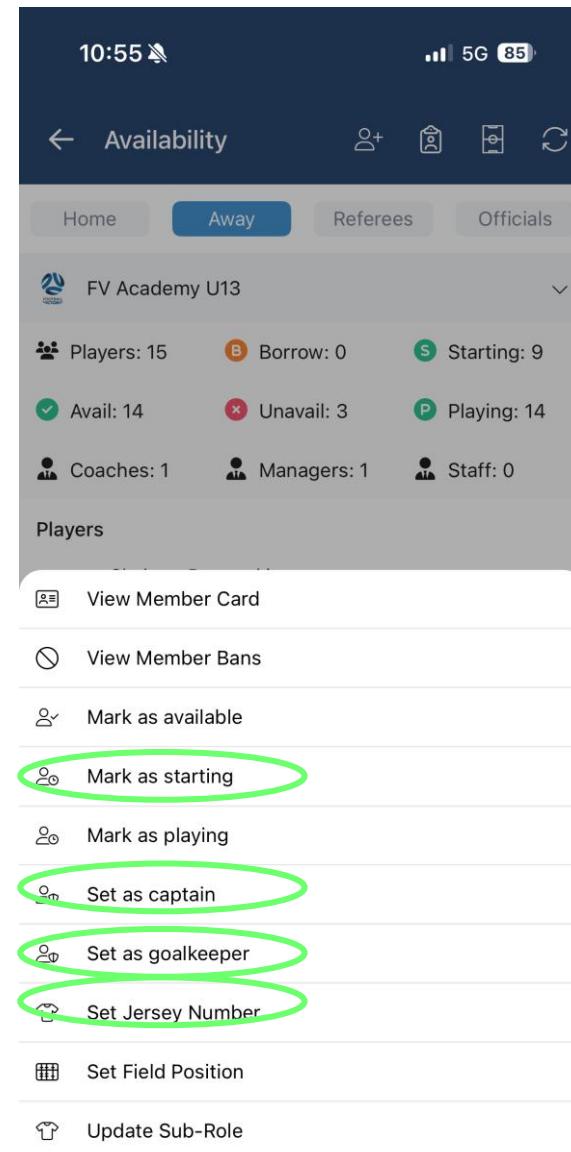
- Once you are in your teams list, you will have the ability to view all players who are match sheet ready for this game – this will be all players who have been mapped to your team by the Club Administrator.
- It will also list how many staff you have available for your match.



The screenshot shows the 'Availability' screen of the Football Victoria app. At the top, the time is 10:55, and the device is connected to 5G with 85% battery. The screen title is 'Availability' with a back arrow. Below are tabs for 'Home', 'Away' (which is selected), 'Referees', and 'Officials'. The team selected is 'FV Academy U13'. The summary shows: Players: 15, Borrow: 0, Starting: 9; Avail: 14, Unavail: 3, Playing: 14; Coaches: 1, Managers: 1, Staff: 0. Below this, a section titled 'Players' lists 14 players, each represented by a circle with 'S' (Substitute), 'P' (Playing), and a checkmark. At the bottom is a blue 'Submit Team' button, and at the very bottom are navigation icons for 'Match Centre', 'Following', 'Notifications', and 'Profile'.

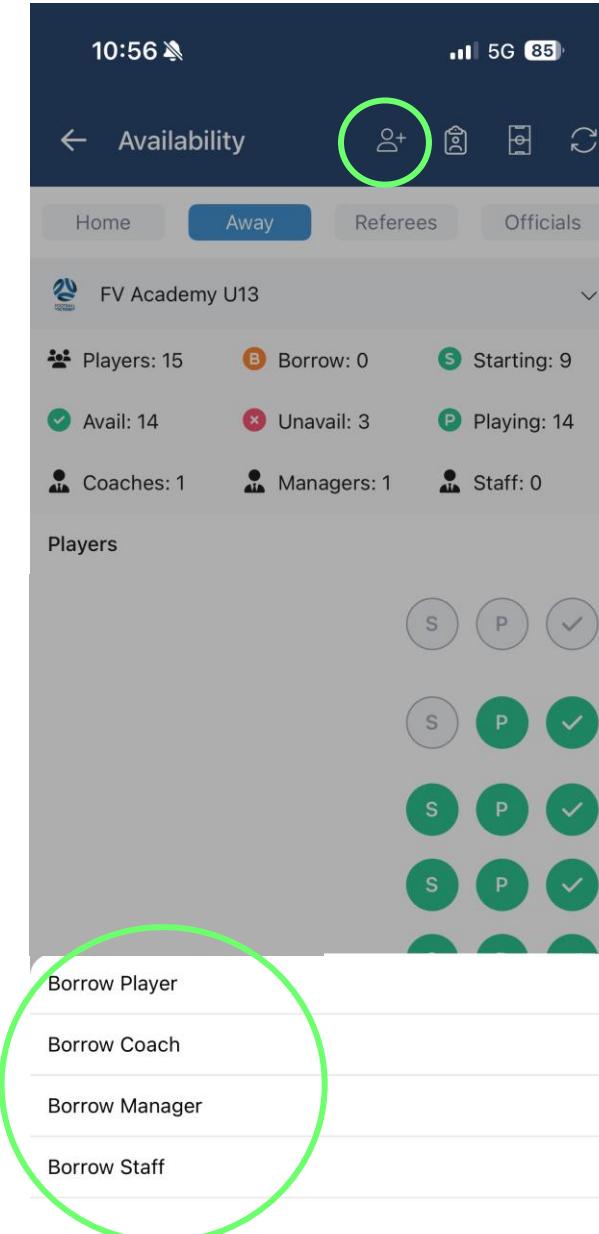
PRE GAME TEAM SELECTION

- Before you can name your starting team and bench players, you must give each player a kit number, as well as set your Goalkeeper & Captain.
- To do this, you must touch the players name, to bring up the window shown – you can also set whether they are in the starting team within this window.



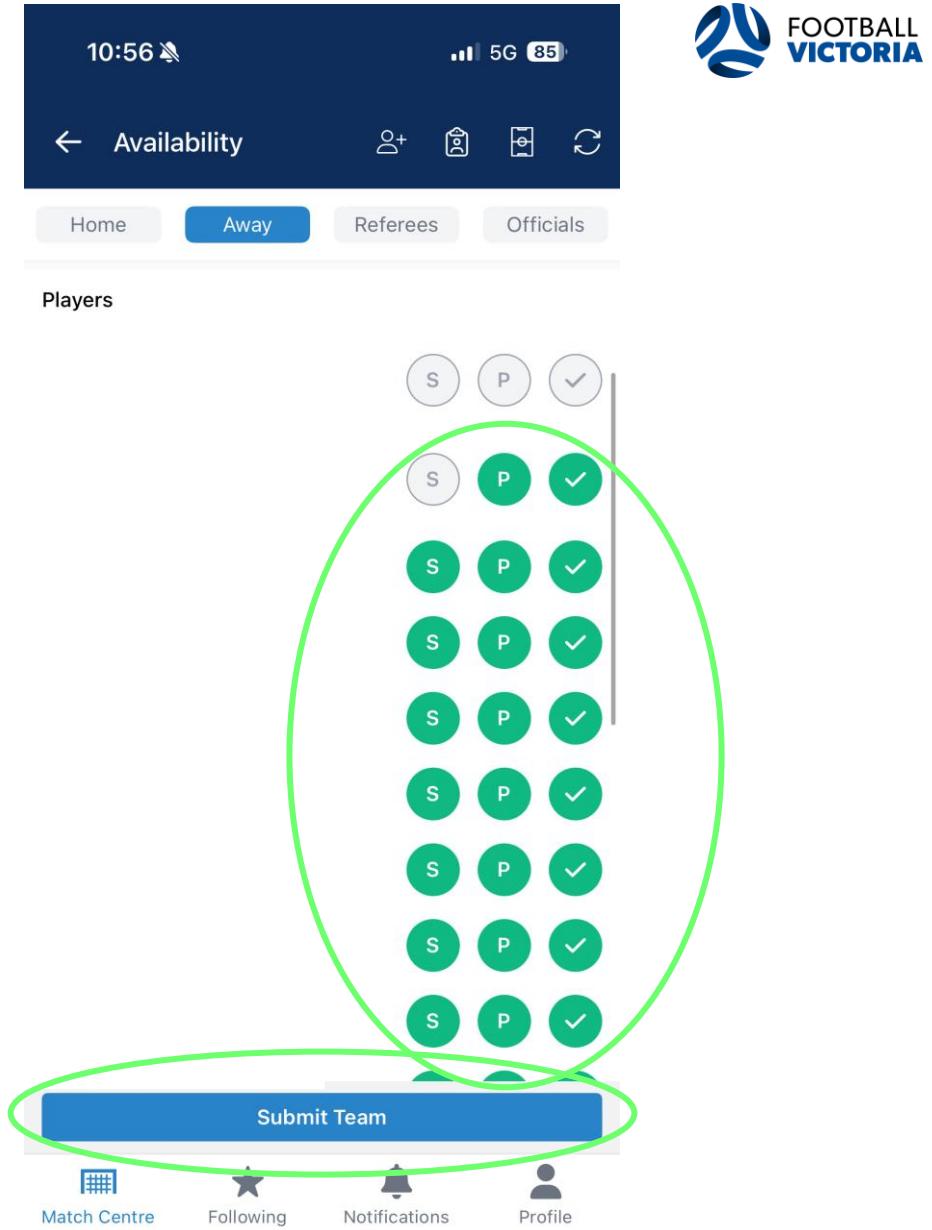
PRE GAME BORROWING PLAYERS

- If you need to BORROW a player for the weekend, who has been mapped to an alternative team, you must press the + symbol in the top right-hand corner.
- This will give you the option to borrow a player, a coach, or a staff member registered to your Club (physio etc)



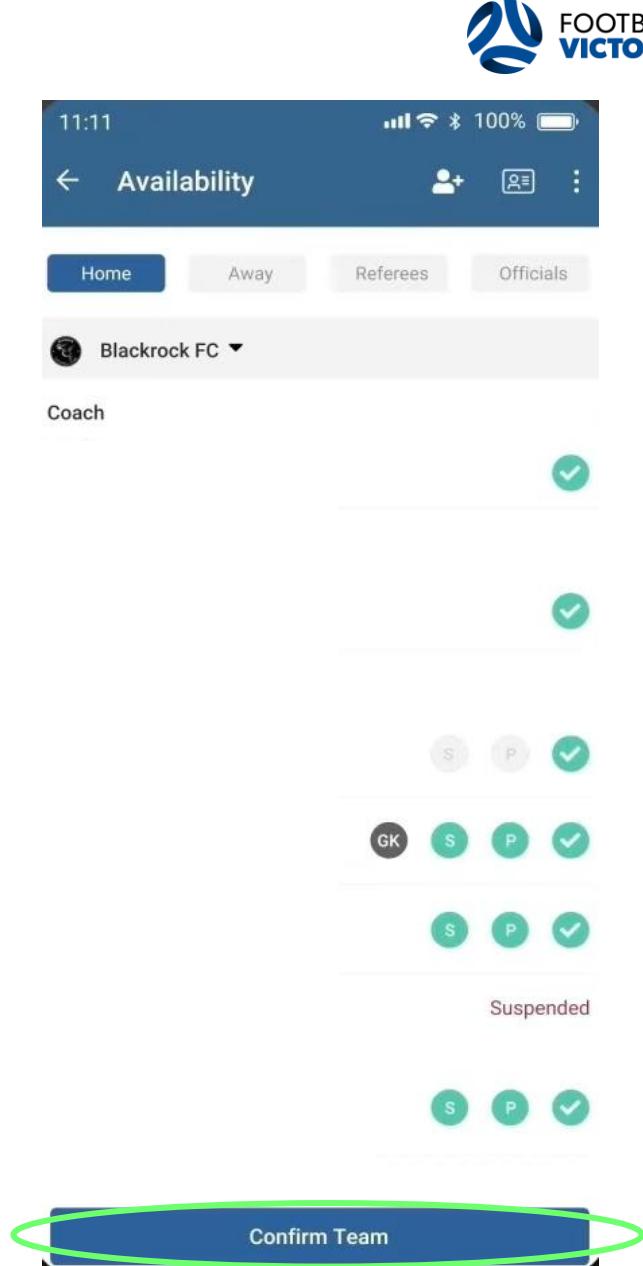
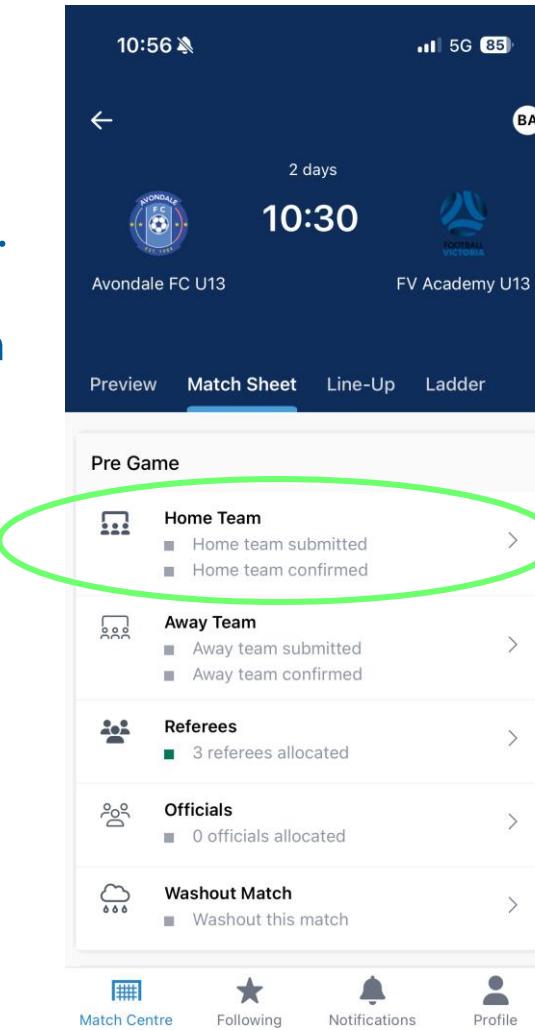
PRE GAME TEAM SELECTION & TEAM SUBMISSION

- Once you have completed you player kit numbers and assigned a captain & goalkeeper, you must confirm you have the correct number of starting players (S) and maximum playing numbers including bench players (P) for the relevant competition.
- All players who will be named on the sheet must have a green tick, and either P for playing, or S & P for starting.
- To submit your team – please press the blue “Submit Team” button at the bottom of the page on your phone.
- It is a requirement that all teams are submitted prior to kick off.



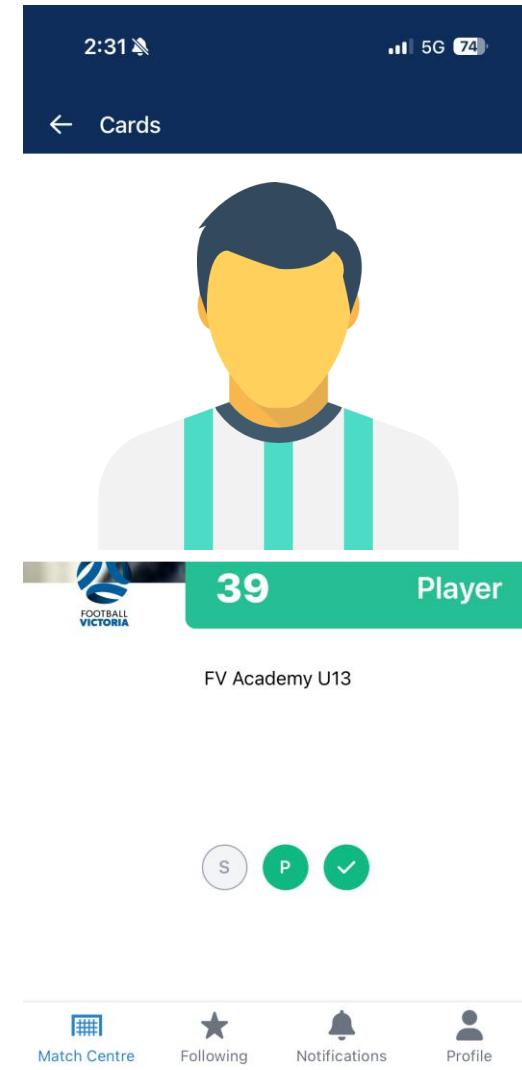
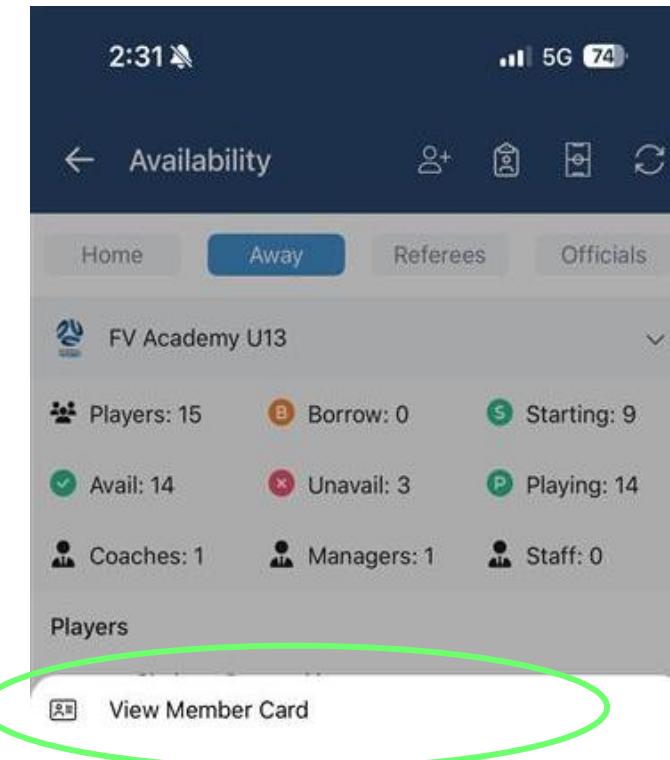
PRE GAME CONFIRMING OPPPOSITION TEAM

- To confirm your oppositions match sheet, you must return to the Match Sheet overview page and enter the opposing teams team submission.
- View the opposition match sheet and to confirm the match sheet, scroll to the bottom and press the “Confirm Team” button.
- Please note it is a requirement to confirm the opposing teams match sheet before kick off.



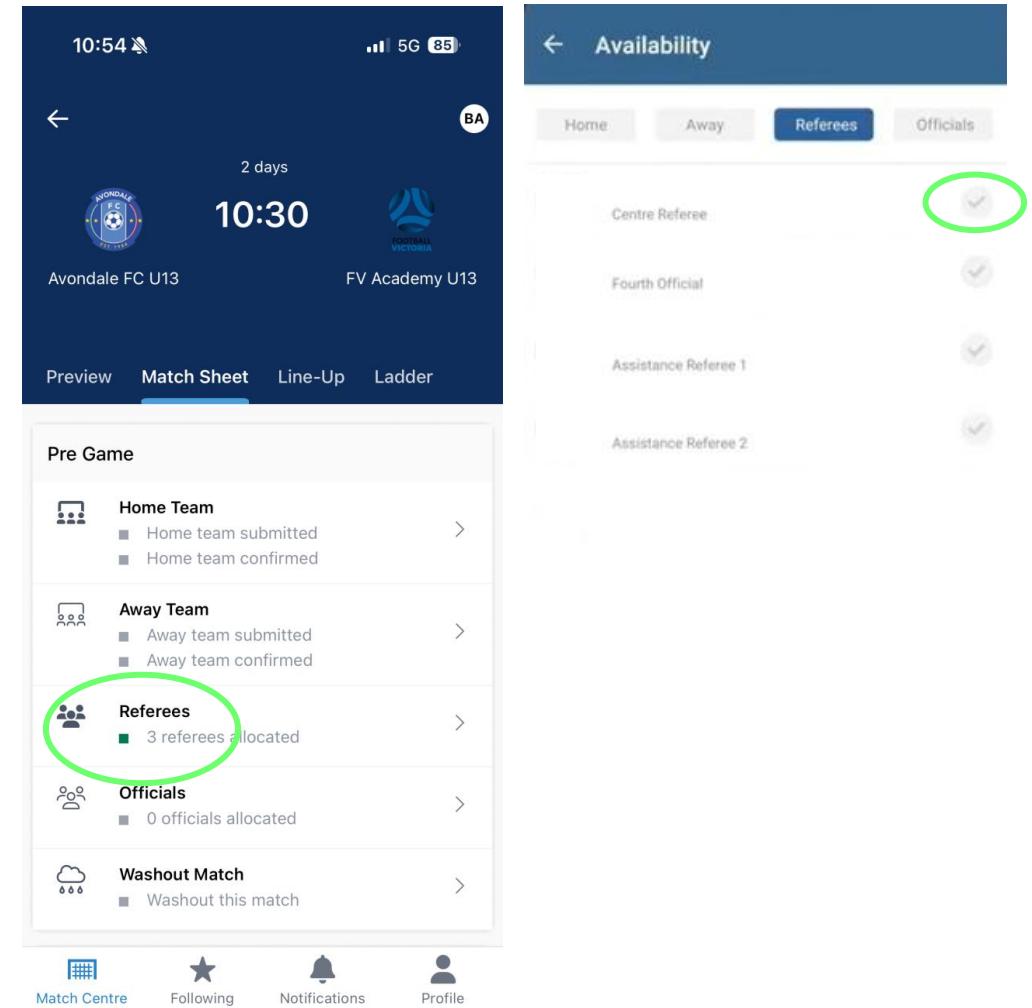
PRE GAME VIEWING OPPPOSITION ID CARDS

- You can view your oppositions ID Cards by selecting a player and clicking view member card.
- From here you can swipe across to view the rest of the players.



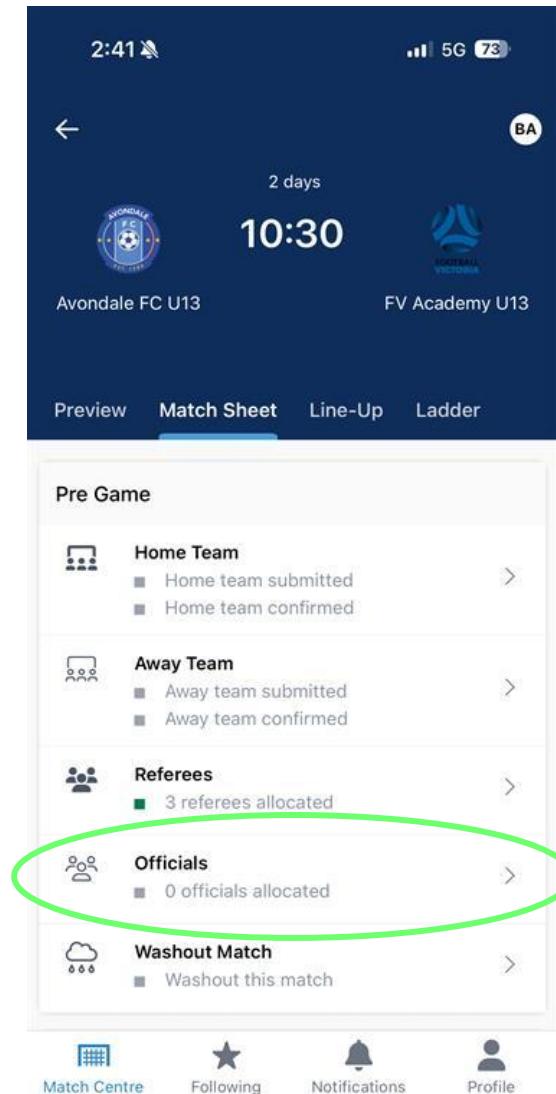
CONFIRM REFEREE ATTENDENCE

- Clubs can confirm the attendance of appointed referees by selecting the referees button on the match sheet
- Select the green tick to confirm each referees attendance



PRE GAME NON-ACCREDITED REFEREES

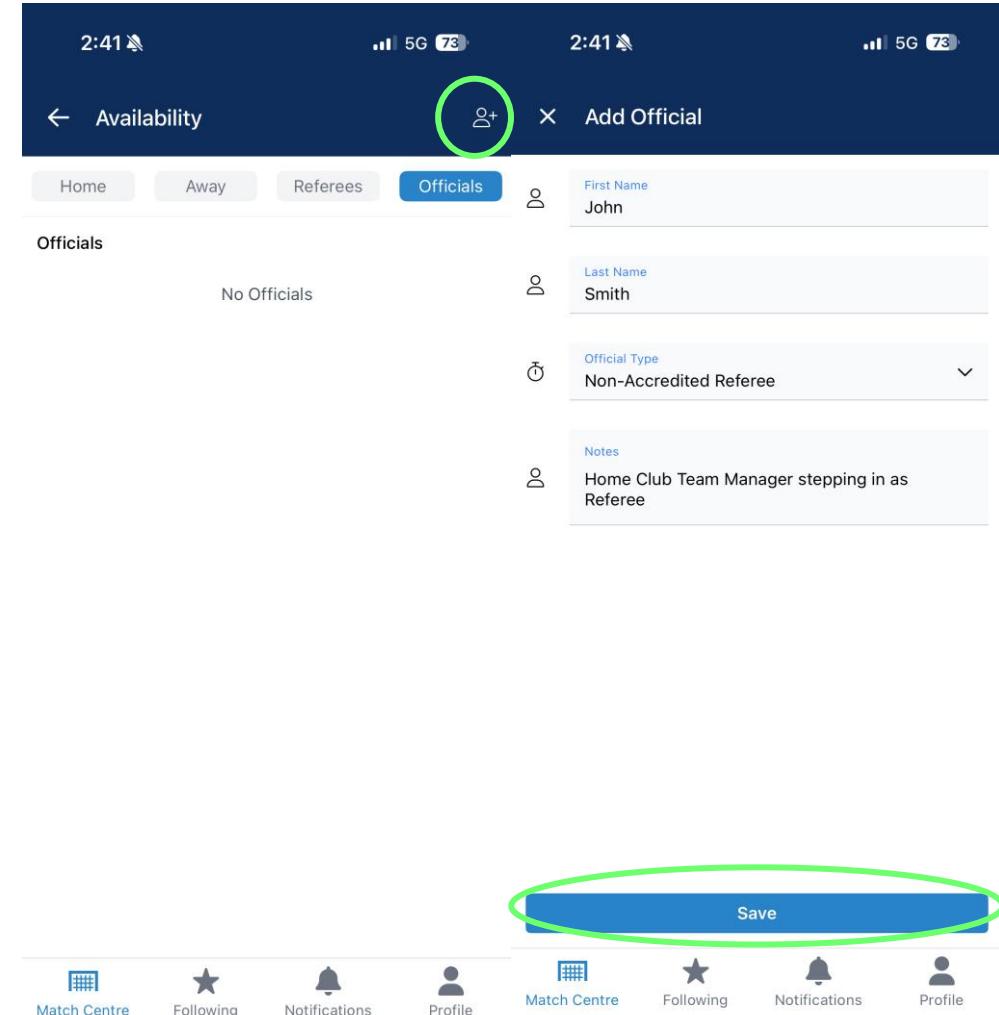
- In situations where an official accredited referee has not been assigned to a match, the home team coach or manager who has the Dribl access role 'Team Reporter' can add a Non-Accredited Referee to the match sheet through the Officials section.
- Adding a Non-Accredited Referee allows you to:
 - A) Specify the name of the person who officiated the match
 - B) Allow for entry of post match data including Cards, Goal Scorers, Substitutions & Score entry



PRE GAME NON-ACCREDITED REFEREES

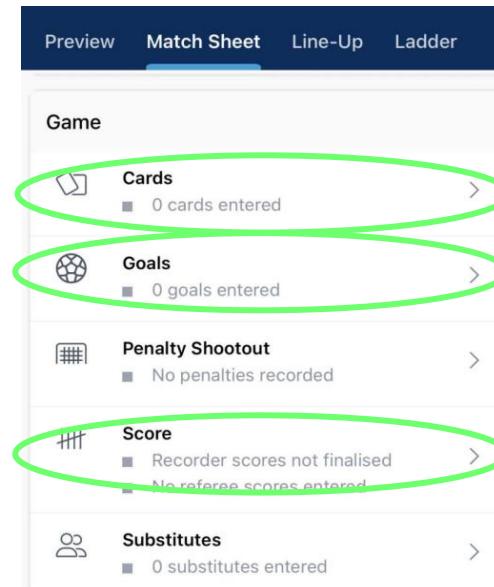


- Add a non-accredited match official by selecting the icon top right of the screen.
- Input their details and select non-accredited referee as the official type.
- Include a note of who the individual is.



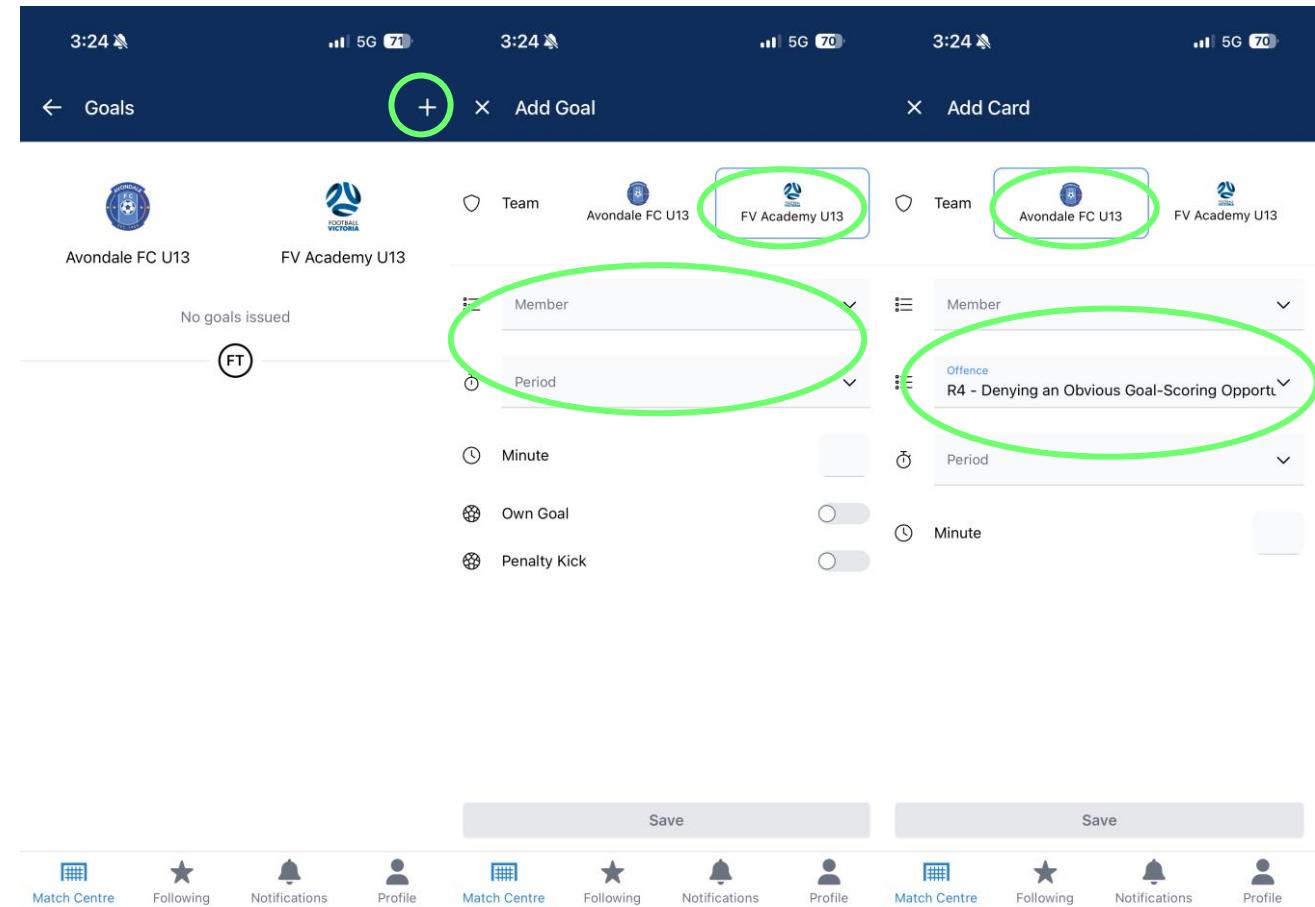
POST GAME RESULT ENTRY

- Depending if an accredited referee has / has not officiated the match, will determine if Coach & Managers can view or add match event data to the match sheet such as Cards, Goal Scorers, Substitutions & Score entry.
- Where an accredited match official is appointed, they will be responsible for result entry in all competitions.
- If there is no official referee, A non-accredited referee must first be added to the officials list by the home team in order to add match data.



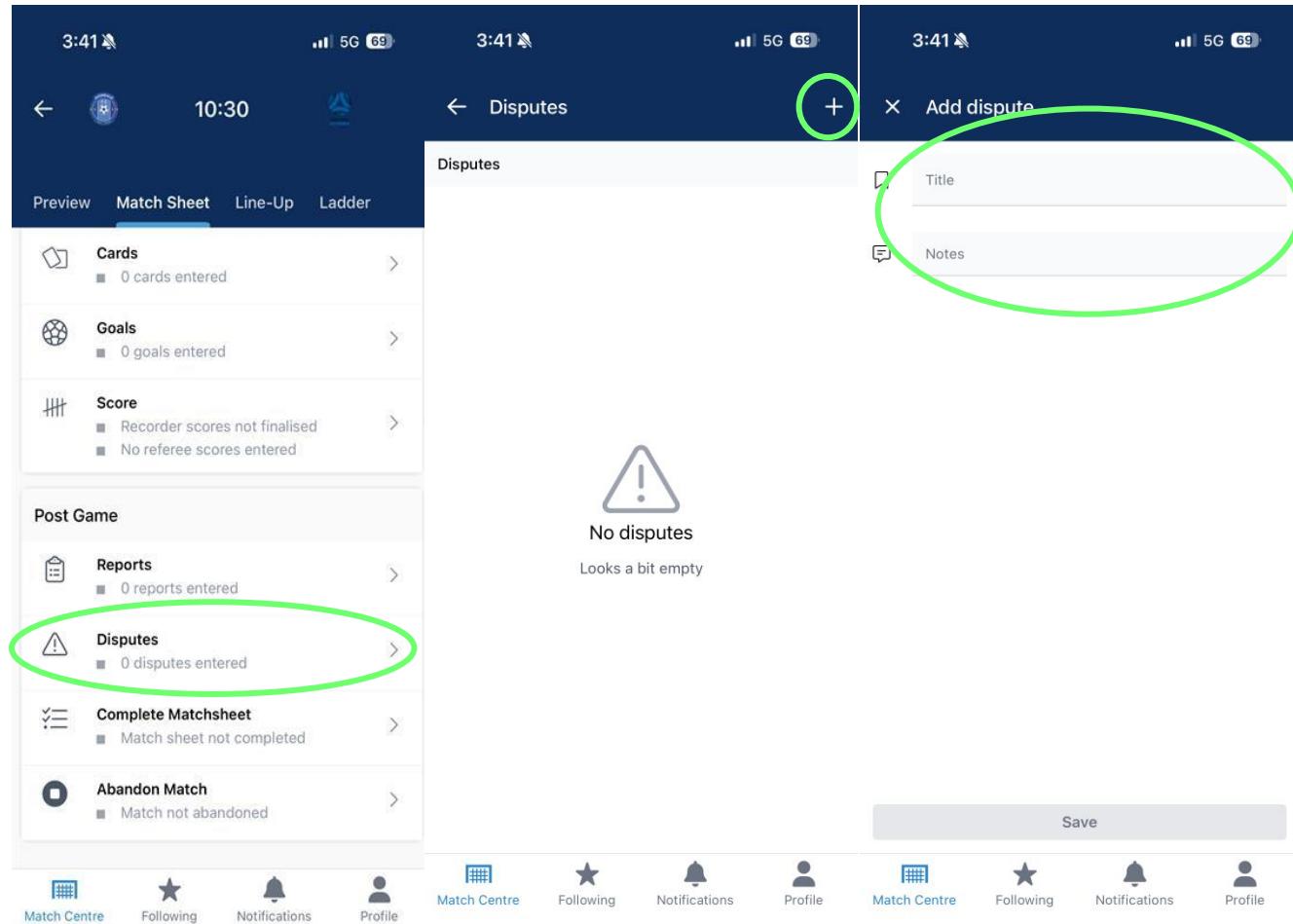
POST GAME RESULT ENTRY

- Select the + icon for the relevant statistic (goals, goal scorers, yellow/red cards and substitutions etc.)
- Select the team who scored / received the card and fill out the relevant details (player name, time of goal / offence)



POST GAME DISPUTES

- Coaches & Managers can raise a dispute via the Dribl Platform if they believe that an error has been made on match day.
- Disputes can include incorrect final score, goal scorers and card recipients.
- Where a Club wishes to raise a query on player eligibility or flag an abandoned fixture, the [Match Investigation Form](#) will be used (not the Dribl disputes function).
- FV will advise the cut off times of when a dispute can be raised post the scheduled kick off time
- FV will endeavor to review and rectify disputes where necessary in a timely manner

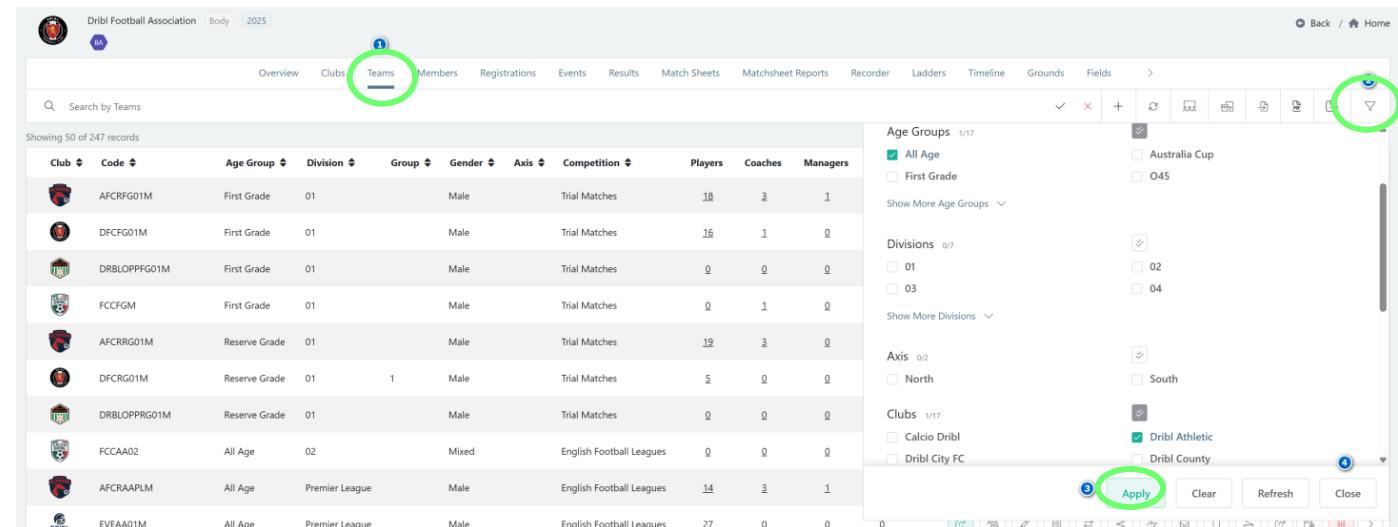


BACK UPS

- In the event of an exceptional circumstance where the online platform cannot be accessed, it is best to be prepared with the following backup material to ensure matches can still kick off as scheduled:
 - **Match Sheet Generator**
 - **ID Card Generator**

BACK UPS – Match Sheet Generator

- Find the team you wish to generate a team match sheet for:
- i) Click on the Teams (1) menu and then click on Filters (2)
- ii) Select the relevant filter options to filter down to the required team (ie filter by Competition, Club & Age Group)
- iii) Click Apply (3) and then Close (4) to apply the selected filters
- Once you have filtered down the results to the specific team you wish to generate a template match sheet for:
- Click on the Report icon (1) and then select “Match Sheet Team Template” (2)



Dribl Football Association Body 2025

Overview Clubs Teams Members Registrations Events Results Match Sheets Matchsheet Reports Recorder Ladders Timeline Grounds Fields >

Search by Teams

Showing 50 of 247 records

Club	Code	Age Group	Division	Group	Gender	Axis	Competition	Players	Coaches	Managers
AFCRG01M		First Grade	01		Male		Trial Matches	18	3	1
DFCFG01M		First Grade	01		Male		Trial Matches	16	1	0
DRBLOPPFG01M		First Grade	01		Male		Trial Matches	0	0	0
FCCFGM		First Grade	01		Male		Trial Matches	0	1	0
AFCRRG01M		Reserve Grade	01		Male		Trial Matches	19	3	0
DFCRG01M		Reserve Grade	01	1	Male		Trial Matches	5	0	0
DRBLOPPRG01M		Reserve Grade	01		Male		Trial Matches	0	0	0
FCCAA02		All Age	02		Mixed		English Football Leagues	0	0	0
AFCRAAPLM		All Age	Premier League		Male		English Football Leagues	14	3	1
EVEAA01M		All Age	Premier League		Male		English Football Leagues	27	0	0

Age Groups 1/17

All Age

First Grade

Show More Age Groups

Divisions 0/7

01

02

03

Show More Divisions

Axis 0/2

North

South

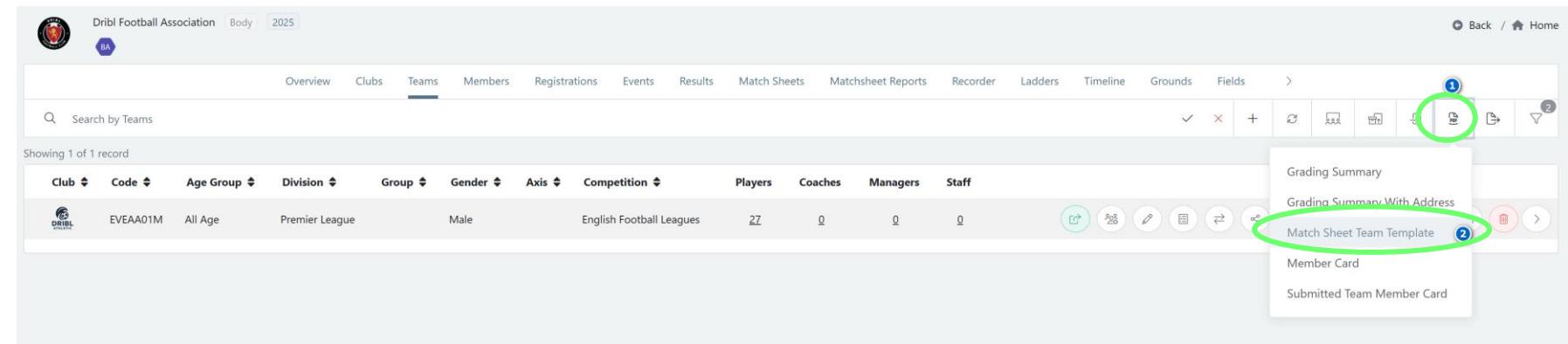
Clubs 1/17

Calcio Dribl

Dribl Athletic

Dribl City FC

Apply Clear Refresh Close



Dribl Football Association Body 2025

Overview Clubs Teams Members Registrations Events Results Match Sheets Matchsheet Reports Recorder Ladders Timeline Grounds Fields >

Search by Teams

Showing 1 of 1 record

Club	Code	Age Group	Division	Group	Gender	Axis	Competition	Players	Coaches	Managers	Staff
Dribl	EVEAA01M	All Age	Premier League		Male		English Football Leagues	27	0	0	0

Grading Summary

Grading Summary With Address

Match Sheet Team Template 2

Member Card

Submitted Team Member Card

BACK UPS – Match Sheet Generator



- Click on the Reports Menu
- The file may take a couple of minutes to generate – whilst the status of the download displays in orange “In Queue”
- You can refresh the download status whilst the file is being generated by clicking on the refresh icon (1) in Dribl admin
- Once the status updates to green “Complete” (1) status, you can now download the file via the Download icon (2)
- Upon clicking on the download button, this will display the Match Sheet Team Template across a number of pages on screen within your web browser window.
- You can now keep a copy of the Match Sheet Team Template via:
 - (1) Download – To save an electronic copy of the PDF file (Optional)
 - (2) Print – Please print 3 copies of the PDF file (all pages) to A4 paper for yourself, the opposition and the referee

The screenshot shows the Dribl admin interface with the Reports tab selected. A success message box is displayed in the top right corner: "Success" with the message "Report has been added to the queue". Below the header, there are tabs for Reports, Emails, Stores, and Panels, along with various icons for navigation and filtering. The main content area shows a table of reports, with the first entry being "Matchsheet Team Template Report 28 Jun, 2022" and its status being "In Queue". A red box highlights the "Status" column, and a red circle with the number "1" highlights the status cell for this row. To the right of the table, a "Refresh" button is highlighted with a red box and a red circle with the number "1". Below the table, another table shows the generated Match Sheet Team Template, with its status now updated to "Complete". A red box highlights the "Status" column, and a red circle with the number "2" highlights the status cell for this row. A red box highlights the "Download" icon (a blue arrow pointing down) in the "Action" column for this row. The template itself includes a logo for "Dribl Football Association", instructions for printing, and a form for entering match details like Ground, Time, Grade/Div, Round, Home Team, Away Team, and Player registration.

BACK UPS – ID Card Generator



- Use the filter options to filter down to the specific team you wish to generate ID cards for:
- i) Click on the Teams (1) menu and then click on Filters (2)
- ii) Select the relevant filter options to filter down to the required team (ie filter by Competition, Club & Age Group)
- iii) Click Apply (3) and then Close (4) to apply the selected filters
- Now that you have filtered down to the specific team you wish to generate a team ID card printout for, Click on the Report icon (1) and then select Member Card (2)

Dribl Football Association Body 2025

Overview Clubs **Teams** Members Registrations Events Results Match Sheets Matchsheet Reports Recorder Ladders Timeline Grounds Fields >

Search by Teams

Showing 50 of 247 records

Club	Code	Age Group	Division	Group	Gender	Axis	Competition	Players	Coaches	Managers
AFCRG01M		First Grade	01		Male		Trial Matches	18	3	1
DFCFG01M		First Grade	01		Male		Trial Matches	16	1	0
DRBLOPPFG01M		First Grade	01		Male		Trial Matches	0	0	0
FCCFGM		First Grade	01		Male		Trial Matches	0	1	0
AFCRRG01M		Reserve Grade	01		Male		Trial Matches	19	3	0
DFCRG01M		Reserve Grade	01	1	Male		Trial Matches	5	0	0
DRBLOPPRG01M		Reserve Grade	01		Male		Trial Matches	0	0	0
FCCA02		All Age	02		Mixed		English Football Leagues	0	0	0
AFCRAAPLM		All Age	Premier League		Male		English Football Leagues	14	3	1
EVEAA01M		All Age	Premier League		Male		English Football Leagues	27	0	0

Age Groups 1/17

All Age Australia Cup

First Grade O45

Divisions 0/7

01 02

03 04

Axis 0/2

North South

Clubs 1/17

Calcio Dribl Dribl Athletic

Dribl City FC Dribl County

Apply Clear Refresh Close

Dribl Football Association Body 2025

Overview Clubs Teams Members Registrations Events Results Match Sheets Matchsheet Reports Recorder Ladders Timeline Grounds Fields >

Search by Teams

Showing 1 of 1 record

Club	Code	Age Group	Division	Group	Gender	Axis	Competition
AFCRAAPLM		All Age	Premier League		Male		English Football Leagues

Report Options

Grading Summary
Grading Summary With Address
Match Sheet Team Template
Member Card
Submitted Team Member Card

BACK UPS – ID Card Generator

- Click on the Generate Button
- Select the Reports function
- To refresh the status whilst the file is being generated, click on the refresh icon (1) in Dribl admin
- *File may take a few minutes to generate
- Once the status shows as Complete (2) – click the Download icon (3) to download the generated file
- Upon clicking on the download button, this will display all team member ID cards across a number of pages on screen within your web browser window.
- You can now keep a copy of the team ID sheet via:
 - (1) Download – Save an electronic copy of the PDF file
 - (2) Print – Print a copy of the PDF file to A4 paper

WHERE TO GO FOR HELP?

- Your Club Administrator
 - Each club should have at least one person who has completed additional training in DRIBL and will be able to assist you.
- FV Competitions
 - During 9am – 5pm Monday – Friday please contact the Competitions team on **9474 1800 and press '2' when prompted**
 - If your club administrator cannot assist you on game day, please contact the FV Competitions Weekend Lines:
 - Advanced, Cups & Regional Competitions: **0422 527 354**
 - Metropolitan Community Competitions: **0400 028 335**
- DRIBL Support Mon – Fri 9am-5pm
 - <https://help.dribl.com/>